



The Town Hall, Quayside House, Navigation Yard,
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: enquiries@sleaford.gov.uk

To: All Members of the Neighbourhood Plan Sub-Committee

You are hereby summoned to attend a meeting of the Neighbourhood Plan Sub-Committee of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Friday 4th August 2023** at **2:00pm** for the purpose of transacting the following business.

AGENDA

- 1. ELECTION OF THE CHAIRMAN OF THE NEIGHBOURHOOD PLAN SUB-COMMITTEE**
To elect the Chairman of the Neighbourhood Plan Sub-Committee for the 2023-2024 council year
- 2. ELECTION OF THE VICE-CHAIRMAN OF THE NEIGHBOURHOOD PLAN SUB-COMMITTEE**
To elect the Vice-Chairman of the Neighbourhood Plan Sub-Committee for the 2023-2024 council year
- 3. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 4. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 5. PUBLIC PARTICIPATION SESSION**
To receive questions, comments, and suggestions for items for further consideration by the Services Committee from Members of the Public
- 6. MINUTES OF LAST WORKING GROUP MEETING**
To confirm the minutes of the last meeting of the Neighbourhood Plan Working Group held on Friday 7th July 2023
- 7. DRAFT NEIGHBOURHOOD PLAN**
 - (a) To consider the latest draft of the neighbourhood plan and any action required
 - (b) To receive an update regarding the design guide and any action required

- (c) To consider making a grant application to Locality and any action required
- (d) To receive a communications update and to consider any action required

8. MEMBERSHIP OF THE SUB-COMMITTEE

To consider proposing additional non-councillors for appointment to the Sub-Committee by the Planning Committee and any action required

9. DATE AND VENUE OF NEXT MEETING

To confirm that the next meeting of the Neighbourhood Plan Sub-Committee will take place on Friday 8th September 2023 at 2pm at the Town Hall, Sleaford

CIRCULATION

Councillors K Fernandes, R Oates, Al Snookes and D Suiter, Mr K Maltby and Mr D Marriage.

Chris Pilkington PSLCC



Town Clerk & Responsible Financial Officer

Sleaford Town Council

31st July 2023