

**Notes from the Informal Meeting of the Neighbourhood Plan Sub-Committee held on  
Friday 17<sup>th</sup> January 2025 at 2.00 pm, at The Town Hall, Sleaford**

**Present:** Cllrs David Darmon, Robert Oates (Chairman) and David Suiter, and Community Members Mr Mark Bamford, Mr Nick Dibben, Mr Tony Dobson, Mr Keith Maltby.

**In attendance:** Mrs Debbie Scott (Administrative Support) and Mr Steve Kemp (OpenPlan).

Cllr Oates welcomed all to the meeting, the Town Clerk had sent his apologies for not publishing the agenda and papers.

Apologies for absence had been received from Cllr Linda Edwards-Shea, Cllr Alison Snookes, Mr Mark Graves and David Marriage and the Town Clerk.

DSc had shared the latest spreadsheet of the online responses. SK presented his AI-assisted summary of the responses and DSc added the bar charts showing the ranking of each policy by responders, all of which were mainly positive. Responses so far were around 20 using the online questionnaire and 6 from the statutory consultees. Reminders would be sent the following week. SK added that this level of responses was to be expected but more would arrive in the last couple of weeks of the consultation process. Many of the responses were positive but there were several that raised issues outside of the plan's remit. These would be noted and either passed to other agencies or added to the Community Aspirations section. At the end of the consultation period all responses would be analysed and the plan redrafted where considered appropriate.

In addition, some parts of the plan would need to be updated to reflect the current position, e.g., the recent changes to the Market Place. Better maps would be sourced especially for the green and blue infrastructure.

The use of current technology e.g., AI, ChatBot, QR codes, social media etc would be noted in the Consultation Report.

RO had presented to Leasingham Parish Council the previous Monday and would be presenting to the Kirkby La Thorpe Parish Council the following Monday.

Market Stalls had been manned on Fridays, with more planned for 24<sup>th</sup> and 31<sup>st</sup> January.

Displays at the Town Hall and Sleaford Library had been in place from the start of the consultation, and at the Source since 6<sup>th</sup> January and The New Chapel from 15<sup>th</sup> January.

Sub-Committee members had attended the Source on 25<sup>th</sup> January with another event on 22<sup>nd</sup> January.

KF had unfortunately been unwell and therefore unable to deliver the leaflets to Town Centre businesses but others would pick up this work the following week.

RO would draft a press release the next week to remind everyone of the end of the consultation, DSc would resend information to the email list.

DSc also to contact the Head of Geography at Carre's Grammar School.

**DATE AND VENUE OF NEXT MEETING**

Friday 14<sup>th</sup> February 2025 at 2.00pm, to update responses and actions

Thursday 13<sup>th</sup> March 2025 at 2.00pm, to approve updated Plan documents, for approval by STC Full Council on 19<sup>th</sup> March, or an extra Full Council meeting on 26<sup>th</sup> March, before submission to NKDC by 31<sup>st</sup> March.

There being no further business, the Chairman thanked all for attending and the meeting closed at 3.40 pm.