



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk)

To: All Members of Sleaford Town Council

You are hereby summoned to attend a meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 31<sup>st</sup> May 2023** at **7:00pm** for the purpose of transacting the following business.

### AGENDA

**1. CHAIRMAN'S WELCOME**

To welcome members and others to the meeting

**2. APOLOGIES**

To receive apologies for absence and to approve reasons for absence

**3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.

(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

**4. PUBLIC PARTICIPATION SESSION**

(a) To receive a representation from a member of the public regarding Sunday trains

(b) To receive questions, comments, and suggestions for items for further consideration by the Town Council from Members of the Public

**5. DISTRICT AND COUNTY COUNCILLORS REPORT**

To receive updates on the work of North Kesteven District Council and Lincolnshire County Council from any district or county councillors present

**6. MINUTES OF THE PREVIOUS MEETING**

To receive and confirm the minutes of the Annual Meeting of the Town Council held on Wednesday 24<sup>th</sup> May 2023.

**7. CHAIRMAN & VICE-CHAIRMAN'S REPORT**

(a) To note the report from the outgoing Chairman of 2023/2023 council year.

(b) To note the report of the Chairman and Vice-Chairman

**8. TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S REPORT**

To note the report of the Town Clerk & Responsible Financial Officer

**9. GOVERNANCE MATTERS**

(a) To receive an update regarding the recommendations of the Mid-Year Internal Audit and to consider any action required

(b) To receive an update regarding progress in accrediting under the Local Council Award Scheme and to consider any action required.

(c) To receive an update regarding the risk register of the Council and to consider any action required

(d) To appoint non-councillor members of the Sleaford Castle Advisory Committee

(e) To further consider the future of the S106/CIL Working Group and any action required

(f) To agree to consider certain matters on the agenda which would otherwise be considered by the Finance and Planning Committees

**10. FINANCIAL MATTERS**

(a) To agree expenditure on renewing the Council's insurance cover for 2023-2024

(b) To consider information provided by two payroll services providers and to select a provider for the work required

(c) To consider expenditure on an insurance valuation of the Council's civic regalia

(d) To note the bank balances of the Council

(e) To consider and vote upon all financial transactions made retrospectively and pending

(f) To note authorisations of expenditure made under financial regulation 4.6

(g) To request two members to sign paperwork

(h) To note fund transfers within the Council's banking arrangements since the last meeting of the Council

(i) To agree signatories to the new bank account(s)

**11. PLANNING AND HIGHWAYS MATTERS**

(a) Planning Application 23/0428/FUL, Proposed storage containers and car parking spaces. Yard 1, Woodbridge Road, Sleaford, NG34 7EW – To consider any response required.

(b) Planning Application 23/0385/FUL, Proposed installation of M&E Plant which includes the addition of 2no. Air Source Heat Pumps and 4no. Air Conditioning Units along with associated enclosures. Sleaford Hall Care Home, Ashfield Road, Sleaford, NG34 7DZ – To consider any response required.

(c) Planning Application 23/0436/ADV, Proposed Coffee Shop signage (Retrospective). Kesteven Business Centre, Kesteven Street, Sleaford, NG34 7DT – To consider any response required.

(d) Planning Application 23/0480/FUL, Proposed external cladding to two existing buildings, external works to include levelling up and concreting existing yard area, installing x1no. loading bay and improvements to parking arrangements. Turnbull Interiors, Woodbridge Road, Sleaford, NG34 7EW – To consider any response required.

- (e) Planning Application 23/0481/ADV, Proposed 4 Fascia signs (company logo/branding). Turnbull Interiors, Woodbridge Road, Sleaford, NG34 7EW – To consider any response required.
- (f) Planning Application 23/0482/HOUS, Proposed erection of 2 storey side extension. 6 Ripon Drive, Sleaford, NG34 8UF – To consider any response required.
- (g) Planning Application PL/0029/23, Development to construct a one and two storey 28 bed secure children’s home (class C2A) and associated support accommodation including administration facilities, kitchen and dining area spaces, education and teaching spaces, sports facilities (including a muga) and external secure courtyard areas. Supporting infrastructure includes: a new service road, a car park, surface water attenuation pond, landscaped areas, renewable energy provision and battery store. Bone Mill Farm, Bone Lane, Sleaford – To consider any response required.
- (h) Planning Application 23/0472/LBC, Proposed upgrade of existing fire alarm system and installation of new emergency lighting. Carres Grammar School, Northgate, Sleaford, NG34 7DD – To consider any response required.
- (i) Planning Application 23/0569/FUL, Proposed erection of 4no light industrial units with associated access road and parking. Plot 17B Pride Parkway, Sleaford - To consider any response required.
- (j) Planning Application 23/0561/PNH, Proposed single storey rear extension 6.6m in length from the original wall, eaves height of 2.99m and maximum height of 3.6m. 5 Stratten Prak, Greylees, Sleaford - To consider any response required.
- (k) Planning Application 23/0541/FUL, Proposed change of use of part of existing building from class E to create 1no flats (class C3) – Retrospective - To consider any response required.
- (l) Planning Application 23/0575/HOUS, Proposed demolition of existing corrugated garage and erection of single storey side and rear extension. 24A Grantham Road, Sleaford, NG34 7NB - To consider any response required.
- (m) Planning Application 23/0604/HOUS, Proposed erection of single storey rear extension with balcony above (resubmission of approved planning permission 22/1022/HOUS with alterations to balcony. 46 Pentland Drive, Greylees, Sleaford, NG34 8GD – To consider any response required.
- (n) Lincolnshire County Council, Proposed waiting restrictions, George Street, Sleaford – To consider any response required.
- (o) Lincolnshire County Council, Public Notice of Sleaford Southgate Prohibition of Waiting Amendment Order 2023 – To consider any response required

## **12. COUNCIL AND TOWN MATTERS**

- (a) To consider granting a new option agreement to Tesco and any action required
- (b) To consider applying for accreditation under the Cemetery of the Year Awards

- (c) To consider a request to use Boston Road Recreation Ground for a Circus on Sunday 24<sup>th</sup> September to Sunday 1<sup>st</sup> October 2023
- (d) NFU Mutual Annual General Meeting, Wednesday 21<sup>st</sup> June 2023 – To consider any action required.

**13. LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS**

- (a) LALC Management Committee nominations – To consider any action required
- (b) LALC Annual General Meeting, Thursday 29<sup>th</sup> June 2023 (7pm, via Zoom) – To consider any action required
- (c) LALC Summer Conference, Wednesday 19<sup>th</sup> July 2023, Bentley Hotel, South Hykeham – To consider any action required
- (d) LALC Shining Stars Awards – To consider any action required

**14. RECOMMENDATION FROM HUMAN RESOURCES COMMITTEE**

To receive a recommendation from the Human Resources Committee and to consider any action required

**15. DATE AND VENUE OF NEXT MEETING**

To note that the next meeting of the Council will take place on Wednesday 21<sup>st</sup> June 2023 at 7pm at the Town Hall, Sleaford.

**CIRCULATION**

Councillors A Brand (Chairman of the Council), D Suiter (Vice-Chairman of the Council), B Allan, N Aziz, P Cockcroft, D Darmon, L Edwards-Shea, K Fernandes, H Lorimer, S Mason, R Oates, M Offer, M Shanahan-Kluth, S Shanahan-Kluth, M Sharpe, M Smith, Ad Snookes and Al Snookes.

Chris Pilkington PSLCC



Town Clerk & Responsible Financial Officer  
Sleaford Town Council  
25<sup>th</sup> May 2023