



The Town Hall, Quayside House, Navigation Yard,
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: enquiries@sleaford.gov.uk

To: All Members of Sleaford Town Council

You are hereby summoned to attend a meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 15th February 2023** at **7:00pm** for the purpose of transacting the following business.

AGENDA

1. CHAIRMAN'S WELCOME

To welcome members and others to the meeting

2. APOLOGIES

To receive apologies for absence and to approve reasons for absence

3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.

(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

4. PUBLIC PARTICIPATION SESSION

To receive questions, comments, and suggestions for items for further consideration by the Town Council from Members of the Public

5. MINUTES OF PREVIOUS MEETINGS

(a) To receive and confirm the minutes of the meeting of the Town Council held on Wednesday 18th January 2023

(b) To receive and confirm the minutes of the meeting of the Town Council held on Wednesday 25th January 2023

6. CHAIRMAN & VICE-CHAIRMAN'S REPORT

To note the report of the Chairman and Vice-Chairman

7. TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S REPORT

To note the report of the Town Clerk & Responsible Financial Officer

8. GOVERNANCE MATTERS

- (a) To consider joining the National Allotment Society
- (b) To consider the adoption of the revised grievance and disciplinary policies for the Council

9. PLANNING AND HIGHWAYS MATTERS

- (a) To receive an update regarding the request from Tesco Stores Ltd to extend an option agreement over Town Council owned land and to consider any action required
- (b) Planning Application 23/0082/FUL, Change of use to tattoo and piercing studio. 80 Southgate, Sleaford, NG34 7RL – To consider any response required
- (c) Planning Application 23/0120/FUL, Change of use of the existing public house from Sui Generis to create 4no. guest rooms (Class C1) & retention of first floor flat (Class C1 (resubmission of 22/1028/FUL). Former Marquis of Granby, 65 Westgate, Sleaford, NG34 7PU – To consider any response required
- (d) Planning Application 23/0118/RESM, Reserved matters application for erection of 34 residential dwellings within parcel 2A (part replan of 21/0276/RESM to provide an additional 11 dwellings) pursuant to outline planning permission 15/1347/OUT - Erection of up to 1,100 dwellings and 150 care/retirement units (C2/C3), the formation of a roundabout to Camp Road, A46 junction improvement works, public open spaces and associated service infrastructure (outline with means of access). Witham St Hugh's Cell 2A East Of Camp Road And North Of Hannah Crescent Witham St Hugh's Lincolnshire LN6 9GD – To consider any response required
- (e) Planning Application 22/1545/FUL, Erection of 3 dwellings and the conversion of an existing curtilage listed outbuilding to be associated with one of the new dwellings. Land Adjacent To 22 & 24 Town Road, Quarrington, Sleaford – To consider any response required
- (f) Planning Application 22/1546/LBC, Erection of 3 dwellings and the conversion of an existing curtilage listed outbuilding to be associated with one of the new dwellings. Land Adjacent To 22 & 24 Town Road Quarrington, Sleaford – To consider any response required
- (g) Planning Application PL/0003/23, Development for the construction of a new 3G synthetic multi-use games area to replace the existing natural grass playing area, Church Lane Primary School, Church Lane, Sleaford – To consider any response required
- (h) Central Lincolnshire Local Plan Review – Proposed Main Modifications Consultation – to Planning Policy Consultation
- (i) To receive a report regarding the Boston Road Layby and to consider any action required

10. FINANCIAL MATTERS

- (a) To note the bank balances of the Council
- (b) To consider and vote upon all financial transactions made retrospectively and pending
- (c) To authorise the following items of expenditure
 - (i) Mrs M Free, 2021-2022 Interim Internal Audit, £398.64

- (ii) Lincolnshire Association of Local Councils, 2023-2024 Membership Subscription, £2,680.98
- (iii) Lincolnshire Association of Local Council, 2023-2024 Training Scheme, £222
- (d) To consider any authorise expenditure on skip hire for the allotments
- (e) To consider quotes received for the refurbishment of the Town Hall lift
- (f) To consider the purchase of replacement litter bins
- (g) To consider the writing off of bad debts owed to the Council
- (h) To note authorisations of expenditure made under financial regulation 4.6
 - (i) Fixfire, Fire alarm service, £366
 - (ii) One Stop Disposables, Cleaning products, £453.06
 - (iii) Pear Technology, Cemetery mapping software annual fee, £102
 - (iv) Local Lincs, Article in March 2023 edition, £286.80
 - (v) Sleaford Playhouse, Venue hire for Sleaford Slam, £280
- (i) To note fund transfers within the Council's banking arrangements since the last meeting of the Council
- (j) To request two members to sign paperwork

11. COUNCIL AND TOWN MATTERS

- (a) To consider joining the Sleaford Climate Action Network and appointing a Council representative to it
- (b) To consider a draft cleaning agreement in relation to the Bristol Water Fountain in the Market Place, Sleaford
- (c) To receive an update regarding the Handley Monument and any action required
- (d) To receive a report relating to Eastgate Car Park Permits for the Hub and to consider any action required

12. COUNCIL COMMITTEES, PANELS, TASK & FINISH GROUPS AND OUTSIDE BODIES

- (a) To receive the minutes of the meetings of the Human Resources Committee held on 16th December 2022 and 6th January 2023
- (b) To receive the minutes and consider the recommendations of the Neighbourhood Plan Meeting held on 27th January 2023
- (c) To receive the notes and consider the recommendations of the S106 and CIL funding Task & Finish Group meeting held on 9th February 2023
- (d) To receive the minutes and consider the recommendations of the Coronation Event Task and Finish Group meeting held on 17th January and 31st January 2023
- (e) To receive the notes and consider the recommendations of the Sleaford Castle Heritage Group Meeting held on 2nd February 2023 and to approve the appointment of Cllr J Parry as an additional representative of the Town Council on the group

(f) To receive the notes of the Sleaford and District Twinning Association meeting held on 9th January 2023

13. DISTRICT AND COUNTY COUNCIL MATTERS

To receive updates on the work of North Kesteven District Council and Lincolnshire County Council from any district or county councillors present

14. DATE AND VENUE OF NEXT MEETING

To confirm that the Council will hold a meeting on Wednesday 15th March 2023 at 7pm at the Town Hall, Sleaford.

CIRCULATION

Councillors L Edwards Shea (Chairman of the Council), J Thomas (Vice-Chairman of the Council), B Allan, D Darmon, P Edwards-Shea, K Fernandes, T Hayat, H Lorimer, L Lowndes, R Oates, M Offer, J Parry, M Shanahan-Kluth, S Shanahan-Kluth, M Smith, A Snookes, A Snookes and D Suiter.

Chris Pilkington PSLCC



Town Clerk & Responsible Financial Officer
Sleaford Town Council
10th February 2023