



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk)

To: All Members of Sleaford Town Council

You are hereby summoned to attend a meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 14<sup>th</sup> December 2022** at **7:00pm** for the purpose of transacting the following business.

Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the Council between **6:45pm** and **7:00pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period.

### **AGENDA**

**1. CHAIRMAN'S WELCOME**

To welcome members and others to the meeting

**2. APOLOGIES**

To receive apologies for absence and to approve reasons for absence

**3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.

(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

**4. MINUTES OF THE PREVIOUS MEETING**

To receive and confirm the minutes of the meetings of the Town Council held on Wednesday 23<sup>rd</sup> November 2022 (attached) and Wednesday 1<sup>st</sup> December 2022 (to follow)

**5. CHAIRMAN & VICE-CHAIRMAN'S REPORT**

To note the report of the Chairman and Vice-Chairman (attached)

**6. TOWN CLERK'S REPORT**

To note the report of the Town Clerk & Responsible Financial Officer (to follow)

**7. GOVERNANCE MATTERS**

(a) To consider adopting revised standing orders for the Council (to follow)

(b) To note the appointment of PKF Littlejohn LLP as the Council's external auditor for the 2022-2023 to 2026-2027 financial years

## **8. PLANNING AND HIGHWAYS MATTERS**

- (a) To consider a request from Tesco Stores Ltd to extend an option agreement over Town Council owned land and to consider any action required.
- (b) To note proposals from Anglian Water to create a new reservoir in Lincolnshire following a presentation held on 12<sup>th</sup> December 2022 and to consider any action required.
- (c) To consider a request from North Kesteven District Council for a letter of support for signage relating to Cogglesford Mill NKDC (attached)
- (d) Planning application 22/1554/TPO, Application to undertake work to a tree(s) – T1 Lime, remove epicormic growth up to 2m height, remove deadwood. 43 Kinross Road, Greylees, Sleaford, NG34 8GB – To consider any response required.
- (e) Planning application 22/1665/FUL, Proposed side extension to create a new storage building. George H Kime & Co Ltd, East Road, Sleaford, NG34 7EQ – To consider any response required.
- (f) Prior Approval Development 22/1696/PMA, Change of use from Commercial, Business and Service (Use Class E) to 1no apartment (Use Class C3). 20 Riverside Shopping Centre, Southgate – To consider any response required.
- (g) Planning application 22/1706/HOUS, Proposed erection of single storey rear & side extension with parapet roof. 1 Finch Drive, Sleaford, NG34 7US – To consider any response required.
- (h) Planning application 22/1709/HOUS, Proposed front porch extension. 39 Stephens Way, Sleaford, NG34 7JN - To consider any response required
- (i) Planning application 22/1727/TPO, Application to undertake work to a tree(s) – T1 Cedar, lift whole crown to 3m above ground level. 6 Playground Court, Quarrington, Sleaford, NG34 7AB – To consider any response required

## **9. FINANCIAL MATTERS**

- (a) To note the bank balances of the Council (attached)
- (b) To consider and vote upon all financial transactions made retrospectively and pending
- (c) To note the following authorisations of expenditure made under financial regulation 4.6:
  - (i) Angels Dance Squad, Performance at Christmas Market, £50
  - (ii) Castle Print, Signage for Christmas Market, £80
  - (iii) Express Entertainments, main stage, sound and light for Christmas Market, £500
  - (iv) Freddie Meakin, Fairground rides at Christmas Market, £500
  - (v) Lincolnshire Today, Advert in Christmas Magazine, £198
  - (vi) Pennells Garden Centre, Christmas trees and related items for Christmas Market, £218.35
  - (vii) Sleaford Ukulele Orchestra, Performance at Christmas Market, £50
  - (viii) Sparkles, Cleaning of Town Council offices, £336

- (d) To note fund transfers within the Council's banking arrangements since the last meeting of the Council
- (e) To consider a request for financial support from the Twinning Association for costs relating to the 2022-2023 financial year (attached)
- (f) To consider a request for financial support from the Twinning Association for costs relating to the 2023-2024 financial year (attached)
- (g) To consider a request for a grant from Sleaford in Bloom (attached)

**10. COUNCIL AND TOWN MATTERS**

- (a) To consider a response to Lincolnshire County Council's Scrutiny Review of Parish and Town Centres ahead of the response deadline of 23<sup>rd</sup> December 2022 (attached)
- (b) To consider a request for lighting at the toddler play area on Boston Road Recreation Ground (attached)
- (c) To note the planned closures of the Barclays and HSBC bank branches in Sleaford and to consider any action required

**11. COUNCIL COMMITTEES, PANELS, TASK & FINISH GROUPS AND OUTSIDE BODIES**

- (a) To receive the notes and consider the recommendations of the S106 and CIL Funding Task & Finish Group meetings held on 24<sup>th</sup> November 2022 (attached) and 6<sup>th</sup> December 2022 (to follow)
- (b) To receive to the notes of the Sleaford Castle Heritage Group meeting held on 30<sup>th</sup> November 2022 (attached)
- (c) To consider a request from the Sleaford Castle Heritage Group for approval of expenditure (attached)

**12. DISTRICT AND COUNTY COUNCILLORS REPORT**

To receive updates on the work of North Kesteven District Council and Lincolnshire County Council from any district or county councillors present

**13. DATES AND VENUES OF MEETINGS**

- (a) To agree a date and venue for a meeting of the Council to discuss the draft budget for the 2023-2024 financial year
- (b) To agree that the Council will hold a meeting on Wednesday 18th January 2023 at 7pm at the Town Hall, Sleaford.

**CIRCULATION**

Councillors L Edwards Shea (Chairman of the Council), J Thomas (Vice-Chairman of the Council), B Allan, D Darmon, P Edwards-Shea, K Fernandes, T Hayat, H Lorimer, L Lowndes, R Oates, M Offer, J Parry, M Shanahan-Kluth, S Shanahan-Kluth, M Smith, A Snookes, A Snookes and D Suiter.

Chris Pilkington PSLCC

A handwritten signature in black ink, appearing to read 'C. Pilkington', with a horizontal line underneath.

Town Clerk & Responsible Financial Officer  
Sleaford Town Council  
8<sup>th</sup> December 2022