



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: enquiries@sleaford.gov.uk

## **NOTICE OF A MEETING OF THE FINANCE COMMITTEE**

To: All Members of the Finance Committee

You are hereby summoned to attend a meeting of the Finance Committee of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 9<sup>th</sup> April 2025** at **7:00pm** for the purpose of transacting the following business.

### **AGENDA**

#### **25.41 CHAIRMAN'S WELCOME**

To welcome members and others to the meeting

#### **25.42 APOLOGIES**

To receive apologies for absence and to approve reasons for absence

#### **25.43 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**25.43.1 Disclosures of Interest** - To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

**25.43.2 Requests for Dispensations** - To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

#### **25.44 EXCLUSION OF PRESS AND PUBLIC**

Further to the Public Bodies (Admission to Meetings) Act 1960 to consider the exclusion of the press and public from certain agenda items due to the confidential nature of the items to be discussed

#### **25.45 PUBLIC PARTICIPATION SESSION**

To receive questions, comments, and suggestions for items for further consideration by the Finance Committee from Members of the Public

#### **25.46 MINUTES OF PREVIOUS MEETING**

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 12<sup>th</sup> March 2025

## **25.47 FINANCIAL REPORTS**

**25.47.1 Budget Report** - To note the budget report

**25.47.2 Bank Reconciliations** – To note the bank reconciliations for January and February 2025

**25.47.3 Income** – To note income received in March 2025

**25.47.4 Fund Transfers** - To note fund transfers between the Council's bank accounts

**25.47.5 Reserves** - To note the level of reserves held by the Council and to approve any changes to those levels

## **25.48 AUTHORISATION OF EXPENDITURE**

**25.48.1 Financial Transactions** - To consider and vote upon all financial transactions made retrospectively and pending

**25.48.2 Financial Regulation 5.18** - To note authorisations of expenditure made under financial regulation 5.18

**25.48.3 Signing of Paperwork** - To request two members to sign paperwork

## **25.49 SECTION 106/COMMUNITY INFRASTRUCTURE LEVY MONIES**

To receive an update regarding S106 and CIL monies available to the Council and to consider any action required

## **25.50 SERVICES**

**25.50.1 Cemetery** - To receive a financial update regarding Sleaford Cemetery and to consider any action required

**25.50.2 Markets** - To receive a financial update regarding the markets, to review pitch charges, and to consider any action required

**25.50.3 Venue Hire** - To receive a financial update regarding venue hire and to consider any action required

**25.50.4 Allotments** - To receive a financial update regarding the allotments and to consider any action required

**25.51 MEDIUM-TERM FINANCIAL PLAN**

To receive an update on the Medium-Term Financial Plan and to consider any action required

**25.52 DATE AND VENUE OF NEXT MEETING**

To note that the date of the next meeting of the Finance Committee will be held on Wednesday 14<sup>th</sup> May 2025 at 7pm at the Town Hall, Sleaford

**CIRCULATION**

Councillors A Brand (Chairman of the Committee), S Shanahan-Kluth (Vice-Chairman of the Committee), B Allan, K Fernandes, H Lorimer, S Mason, M Offer, M Sharpe and D Suiter

Chris Pilkington FSLCC



Town Clerk & Responsible Financial Officer

Sleaford Town Council

4<sup>th</sup> April 2025