



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: enquiries@sleaford.gov.uk

To: All Members of the Finance Committee

You are hereby summoned to attend a meeting of the Finance Committee of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 13<sup>th</sup> September 2023** at **7:00pm** for the purpose of transacting the following business.

### **AGENDA**

#### **23.19. APOLOGIES**

To receive apologies for absence and to approve reasons for absence

#### **23.20 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

23.20.1 - To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.

23.20.2 - To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

#### **23.21 PUBLIC PARTICIPATION SESSION**

To receive questions, comments, and suggestions for items for further consideration by the Finance Committee from Members of the Public

#### **23.22 MINUTES OF PREVIOUS MEETING**

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 12<sup>th</sup> July 2023

#### **23.23 FINANCIAL REPORTS**

23.23.1 - To note the expenditure to budget report (dated 8<sup>th</sup> September 2023)

23.23.2 - To note the bank reconciliation for August 2023

23.23.3 - To note fund transfers between the Council's bank accounts

23.23.4 - To note the level of reserves held by the Council and to approve any changes to those levels

#### **23.24 AUTHORISATION OF EXPENDITURE**

23.24.1 - To consider and vote upon all financial transactions made retrospectively and pending

23.24.2 - To note authorisations of expenditure made under financial regulation 4.6

23.24.3 - To request two members to sign paperwork

**23.25 FINANCE AGREEMENTS**

23.25.1 – To note the renewal of the Councils finance agreement for the office photocopier

23.25.2 – To note the renewal of the Council’s mobile phone arrangements

**23.26 SECTION 106/COMMUNITY INFRASTRUCTURE LEVY MONIES**

To receive an update regarding S106 and CIL monies available to the Council and to consider any action required

**23.27 CAPITAL INVESTMENT PLANS**

To commence a review of the Council’s capital expenditure plans and to consider any action required

**23.28 CARD PAYMENT MACHINES**

To approve the purchase of card payment machines

**23.29 DATE AND VENUE OF NEXT MEETING**

To note that the next meeting of the Finance Committee will take place on Wednesday 11<sup>th</sup> October 2023 at 7pm at the Town Hall, Sleaford.

**CIRCULATION**

Councillors A Brand (Chairman of the Committee), Cllr S Shanahan-Kluth (Vice-Chairman of the Committee, B Allan, L Edwards-Shea, K Fernandes, S Mason, M Offer, M Shanahan-Kluth and D Suiter

Chris Pilkington PSLCC



Town Clerk & Responsible Financial Officer

Sleaford Town Council

8<sup>th</sup> September 2023