

Note of Sleaford Neighbourhood Development Plan Working Group 25th meeting – by Zoom

Friday 8th April, 2pm – 4pm

Working Group Members

Cllr Robert Oates, Chairman
Cllr Ken Fernandes
Mr Keith Maltby
Cllr David Suiter
Cllr Paul Edwards-Shea

Consultants

Mr Steve Kemp, Open Plan

Sleaford Town Council

Ms Nicola Marshall, Deputy Town Clerk

Apologies

Ms Clare Edwards
Mr Nick Law
Mr David Marriage
Ms Harriet Wells

1 Welcome and Apologies

The Chairman welcomed everyone to the meeting and apologised for the delay in holding a meeting; this was due to staff shortages, absences and covid.

2 Note of last meeting on Friday 28th January 2022

The meeting approved the Notes. **Action:** NM to post as approved Minutes on the Sleaford Town Council website.

3 Actions arising from the Last Meeting

Actions were confirmed as follows:

- Point 7 – Green Infrastructure – RO had sent comments to NKDC. The version of the Local Plan had been amended.
- Point 10 – meeting had taken place.

All other actions would be considered at this meeting.

4. Stage 1: Engagement Strategy

The venue and date were discussed. **Action** Chairman to look availability at The Source on Southgate in order to maximise attendance from the public. The event will be publicised widely as agreed at the previous meeting.

5. Draft Sleaford Neighbourhood Plan

SK gave a presentation on a draft template for the Plan including policies to be included. Points raised included taking account of climate change and flooding risk; local economy; residents' and businesses' long-term aspirations for the town. The Plan would make clear what the public feedback was eg transport, lack of cycle paths and the policies would influence planning decisions.

SK gave a presentation on a draft template for the Plan. Points and feedback were given.

Action: SK to circulate presentation to the Working Group.

The template was agreed as the basis for the Plan: 34 sections, Design Code and appendices.

Action: Chairman and SK to work on the background information and bring back to the Working Group.

The Chairman thanked SK for his presentation.

6 LCC Sleaford Local Cycling and Walking Plan

The Chairman reminded the Group that a draft had been considered at a previous meeting; this was the final draft. It dealt with movements between villages and did not have a Sleaford town focus. This plan will be referenced in the Neighbourhood Plan.

7 Publicity

NM reported that there had been no publicity since the last meeting.

8. Finance – Budget Update

NM reported that the end of grant report for the Locality grant funding had been completed by 31st March. There had been an underspend of £970 from the total grant of £6,095. The underspend will be applied for in 2022-23, along with funding for a Design Code. There were still funds in the budget from the Town Council's allocation to the project.

9. Dates of next meetings

Dates agreed: Friday 20th May, Friday 17th June, and Friday 22 July 2022. All at 2pm to 4pm, by Zoom.