

## SLEAFORD CASTLE HERITAGE GROUP

Meeting held in the Town Hall on Thursday 2<sup>nd</sup> February 2023 at 10:00am

**Present:** Garry Titmus (S&DCT), Faith Hopkins (S&DCT), David Marriage (S&DCT), Mark Bamford (S&DCT), Doreen Bamford (S&DCT), Paul Cope-Faulkner (Heritage Lincolnshire), Linda Edwards-Shea (STC Cllr) and Doug Plowman (Landscape Historian)

**Also in attendance:** Town Clerk & Responsible Financial Officer, Chris Pilkington, Emma Clark, Economic Development Economic Development Project Officer (NKDC) and Helen Evans, Economic Development Assistant (NKDC)

The meeting was supported by the Administration Officer (MW).

### 1. **Welcome**

GT welcomed all to the meeting and expressed that this meeting is important for both Sleaford and the Castle project. He also welcomed the new Town Clerk & Responsible Financial Officer, CP and two representatives from NKDC, EC and HE who introduced themselves and explained their funding role in the UK Share Prosperity Fund (UKSPF).

GT also thanked all volunteers involved with this project and reported the following:

- Decisions regarding funding need to be passed through STC Full Council
- The project to form part of STC's Strategic Plan and Neighbourhood Plan (it is already in the refreshed Sleaford Master Plan)
- Request for more STC Councillors to join the group in order to achieve better understanding in the Council

### 2. **Apologies**

Apologies were received from Brenda Hitchcock.

### 3. **Minutes**

The notes from the last meeting held on 30<sup>th</sup> November 2022, were accepted as an accurate record of the meeting.

GT reported that the following actions are ongoing but are not time sensitive.

[Action: DM to contact TB to request sending more detailed plans to Carre Heritage \(this may be overtaken by events\).](#)

[Action: Arrange a tour of the Castlefield Site with STC Councillors. Time and date to be confirmed.](#)

### 4. **Update on funding and consequent project phasing**

#### **UKSPF and impact on bridge/visitors' centre:**

- Funding for a feasibility study for the project is an agreed part of the UKSPF project.
- The study would pull in all the aspirations and future plans.
- Interim initial Stakeholder Consultation - meeting to be held on Thursday 9<sup>th</sup> February

#### **STC funding decision and impact on project:**

- Up to date quotes needed

- Evidence of investigations, surveys etc would help and benefit when submitting the brief
- Use of the arial photographs of the Castlefield Site taken in 2019
- Promote through STC's Website

## 5. **Archaeology**

GT reported that the aim is to dig 5 test trenches (2 x 0.5m) during the Easter period or the summer half term break, subject to Scheduled Monument Consent.

The delayed auger survey of the moats and fish pond to be conducted in conjunction with the test trenches.

**Action: PCF to seek Scheduled Monument Consent, keeping the Town Clerk informed.**

Siting of information boards were discussed and it was confirmed that an Archaeologist would need to be present when the ground is broken.

In line with STC Financial Regulations, three quotations to be sought for the trenches. It was, however, recognised that this would be specialised work.

**Action: When appropriate, Clerk to seek three quotes, liaising with PCF.**

## 6. **Signboards in 2023**

There was a discussion regarding the extent of the task and it was agreed to expand the Working Group to conduct the work. Work and ideas included:

- Boards need to be revamped
- A lot of archaeology interpretation needed
- Boards and displays would be required also for the proposed Exhibition Space
- Investigate promotional videos from schools
- Consider creating display model of the castle

**Action: WG to comprise of DB, DP, SP, DT, PCT and GT. It was also suggested that STC Cllr John Parry be in this WG, subject to Full Council approval. First meeting of this WG to be held on 16<sup>th</sup> February 2023 at 10am, subject to room availability.**

**Action: MB to investigate the schools doing promotional videos.**

## 7. **Any Other Business**

- Picnic Benches and Bins for the site - **LES**
- Site visit to be arranged for STC Councillors – **LES to organise**

GT reported that he is meeting with an NKDC representative on Tuesday 7<sup>th</sup> February at 11am to informally discuss plans for the Castle site together with s106 monies. LES to also attend as an STC representative.

**Action: MB to join the Hist/Arch Working Group**

## 8. **Date of next meeting**

Wednesday 1<sup>st</sup> March at 10:00am, in the Town Hall.