

Sleaford Town Council

**Minutes of the Meeting of Sleaford Town Council held on
Wednesday 9th October 2019 at 7.00 p.m. at The Town Hall, Quayside House,
Navigation Yard, Sleaford**

Present: Cllr A Brand (Chairman)

Cllr B Allan	Cllr D Darmon	Cllr L Edwards-Shea
Cllr P Edwards-Shea	Cllr K Fernandes	Cllr H Lorimer
Cllr L Lowndes	Cllr J Parry	Cllr K Pole
Cllr C Sandy	Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth
Cllr D Suiter	Cllr J Thomas	

Also, in attendance Council Officers: Clerk
LCC Councillors (1) Members of Public (5) Press (0)

Please note the Audio Recording from this meeting is available on the Town Council's Website.

Prior to the start of the meeting two members of the public addressed the Council. The first question was in relation to Standing Orders and recorded votes. A written reply to be given. The second question was in relation to a plastic free Sleaford.

FC.1 Chairman's Welcome

001 In the absence of Councillor A Snookes, Councillor A Brand presided over the meeting as Chairman and welcomed all to the meeting.

FC.2 Presentation of Awards for the Best Kept Allotments 2019

002 The Clerk together with the wife of the late former Mayor, Mr Gordon Blythe presented trophy's together certificates to the winner of the Best Kept Allotment 2019.

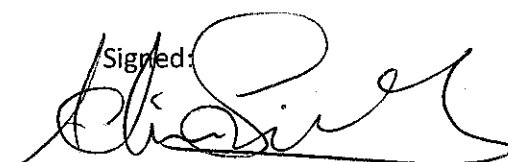
003 After being proposed and seconded **IT WAS RESOLVED** to suspend Standing Orders to allow for photographs. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

004 After photographs had been taken and a special thanks given to Administration Officer Melanie Waddingham, for supporting this process, Standing Orders resumed.

FC.3 Election of Deputy Chairman for this meeting only

005 The Chairman requested nominations for Deputy Chairman for this meeting only. It was proposed and seconded to appoint Councillor B Allan. There were no other nominations Councillor B Allan was appointed as Deputy Chairman for this meeting only.

11/11/19

Signed: 

- FC.4 Apologies for Absence**
006 Apologies for Absence with reasons were received from Councillors A Snookes, T Hayat and R Oates.
- 007 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.5 Declarations of Interest**
008 No Declarations of Interest were received at this point.
- FC.6 Minutes – 11th September 2019**
009 Amendment to page 1, present list should read Cllr M Shanahan-Kluth (7:25pm) not Cllr S Shanahan-Kluth (7:25pm). For point of clarity, Councillor L Edwards-Shea asked if the hedge would be planted inside the Lincoln Road Recreation Ground. This was confirmed.
- 010 After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 11th September 2019, together with the above amendments, be approved as Minutes of that meeting. Vote: for 13 – against 0 – abstained 2. The Resolution was carried.
- FC.7 Chairman's Report**
011 The Chairman reminded members that the Mayor's Civic Service would be held on Sunday 13th October at 3pm in the New Life Church.
- 012 In accordance with Standing Orders and after being proposed and seconded **IT WAS RESOLVED** to change to the order of business. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 013 Notice of Motions in Accordance with Standing Orders Paragraph 11**
16.2 Climate Emergency Motion
- 014 After being proposed and seconded **IT WAS RESOLVED** to Suspend Standing Order to allow a representative from Plastic Free Sleaford to speak. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 015 Standing Orders resumed.
- 016 **16.2 Climate Emergency Motion – Proposer Councillor L Lowndes; seconder Councillor J Thomas.** This item was presented by Councillor L Lowndes and following discussion it was proposed, seconded and **RESOLVED** to declare a Climate Emergency and refer the following to the Services and Finance & Strategy Panels:-
- Encourage Residents and Businesses to recycle wherever possible
 - Encourage Traders to swap to biodegradable alternatives
 - Engage with community groups e.g. Plastic Free Sleaford, Surfers against Sewage and Sleaford Be Litter Free.

- Form a Citizen Assembly
- Work towards being Carbon Neutral.
- Create a Low Carbon Neighbourhood Development Plan

Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.8 8.1 Planning Matters

017 Councillor D Suiter declared an interest in planning application 19/1276/HOUS, due to owning a property nearby and left the room for the discussion and vote of this item only.

018 After being proposed and seconded **IT WAS RESOLVED** to make no comment on the following planning applications. Vote: for 12 – against 0 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
19/1238/HOUS	42 London Road, NG34 7LH	Erection of single storey rear extension
19/1240/HOUS	20 Clay Hill Road, NG34 7TF	Erection of front boundary wall & railings
19/1187/HOUS	17 Hood Close, NG34 7WJ	Erection of two storey rear extension
19/1285/TCA	Civic Trust, The Cut, Carre Street	T1 Alder - clear building by 1.5m; T2 Silver Birch – clear building by 1.5m; T3 Sequoia – fell; T4 Goat Willow – crown lift over path to 2m, remove dead branch
19/1253/HOUS	12 Caroline Close, NG34 7HT	Erection of single storey front extension
19/1250/HOUS	14 Gleneagles Drive, Greylees, NG34 8GH	Erection of single storey rear extension
19/1233/HOUS	Longdog House, Moor Farm, East Road	Demolition of outbuilding & stable block, erection of side & rear extensions to dwelling with replacement garage block
19/1276/HOUS	147 North Parade, NG34 8AJ	Erection of gates (Retrospective)
19/1354/TPO	Quarrington School, London Road, NG34 7LQ	ODLC / ODLF / ODLK Lime - crown lift to maximum 3m over footpath only, remove epicormic growth base to crown break; ODLD / ODLE / ODJ / ODLM / ODLN / ODLP Lime - remove epicormic growth base to crown break; ODLG Lime - remove broken branch, clear BT line by 1m, crown lift to a maximum of 3m; ODLH Lime - clear BT line by 1m, remove epicormic growth base to crown break; ODLL - reduce height by 1.5m and radically reduce south-western crown by 2m, crown lift to 3m, remove epicormic growth base to crown break; ODLU Lime -

11/11/19



		Repollard above previous points (approx 5m), remove epicormic growth; ODLV Lime - remove epicormic growth base to crown break, repollard at 7m; ODLW - Repollard at 5m, remove epicormic growth base to crown break
19/1327/PNTEL	PCO Kiosk 413350 Grantham Road, NG34 7NB	Removal of public payphone
19/1328/PNTEL	Street Record Boston Road	Removal of public payphone
19/1329/PNTEL	JCN North Parade/Lincoln Road	Removal of public payphone
19/1388/TCA	Ashdene Nursing Home, 89 Eastgate, NG34 7EE	T1 Holm Oak - fell

019 Councillor D Suiter returned.

020 **8.2 19/1221/VARCON – Application to vary condition 19 (Saturday deliveries) attached to application 16/0331/VARCON Sleaford Renewable Energy Plant** – After being proposed and seconded **IT WAS RESOLVED** to support this application. NKDC to be notified accordingly. Vote: for 13 – against 0 – abstained 2.

FC.9 Panel/Councillor Groups Reports

021 **9.1 Culture, Events & Markets** – the meeting scheduled for 24th September 2019 was cancelled to be being inquorate.

022 **9.2 Finance & Strategy** – the notes from the meeting held on 29th August and 26th September 2019 were noted and the recommendations were discussed.

023 **29th August 2019**

Public Toilets. After being proposed and seconded **IT WAS RESOLVED** that the Clerk meets with the appropriate officers at NKDC to investigate the future potential of relocating the new toilet block within the Heart of Sleaford area. Vote: for 15 - against 0 – abstained 0. The Resolution was carried.

024 **Capital Programme 2019-2026** - After being proposed and seconded **IT WAS RESOLVED** that the current programme is approved, subject to regular review. The current contribution from the annual precept is sufficient at the present time to support the overall programme. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

025 **S.106 Monies – Potential Funding Source** - After being proposed and seconded **IT WAS RESOLVED** that the Clerk makes enquiries concerning the availability of land for possible recreational use within Sleaford. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

026 **26th September 2019**

Future of the Tractor Shed Suitability - After being proposed and seconded **IT WAS RESOLVED** to instruct the Clerk to investigate and research the following 3 options in

11/11/19



relation to providing a central facility to address concerns about the current suitability of the Tractor Shed:-

- a) Do nothing
- b) Lease or Rent an alternative site to provide a central facility to address concerns raised
- c) Purchase an alternative site to provide a central facility to address concerns raised

Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

- 027 **Website** - After being proposed and seconded **IT WAS RESOLVED** that as the Council has already approved a budget for the development of STC Website the Clerk to proceed with all elements from the supplier. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 028 **9.3 Services** – the notes from the meeting held on 26th September 2019 were noted and the recommendations were discussed.
- 029 **Noticeboards** – After being proposed and seconded **IT WAS RESOLVED** to:-
- 1) Purchase 3 noticeboards from supplier C;
 - 2) Noticeboards to be 30mm with flat top header in Green at a cost of £530.00 excluding VAT each;
 - 3) Site the noticeboards at Boston Road Recreation Ground, George Street Play area and Woodside Play Area;
 - 4) Clerk to make a budget line for future purchase of noticeboards for siting on all STC own areas with the next three years; and
 - 5) Statement of intent to purchase/replace future noticeboards in line with number 2, as above.
- Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 030 **Wildflower Meadow** - After being proposed and seconded **IT WAS RESOLVED** to agree the principle of a Wildflower area in George Street Play Area. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 031 **9.4 HR** – The Panel Lead gave a verbal update following the recent interviews for a Services Team Leader. Thirteen applications were received, three of which were shortlisted and interviewed. An applicant has been appointed.
- 032 **9.5 Interim Reports on Markets** – The Task & Finish Group Lead presented an interim report which proposed the purchase of one market stall to further evaluate the use of stalls. After being proposed and seconded **IT WAS RESOLVED** to purchase 1 market stall. Vote: for 12 – against 1 – abstained 2. The Resolution was carried.
- 033 **9.6. Residents Parking Task and Finish Group** – The Group Lead gave a verbal update which was noted.
- 034 **9.7 Christmas Market Group** – the notes from the meeting held on 3rd September 2019 were noted.

11/11/19



FC.10 Finance

035 **10.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £25,570.81. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

036 **10.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £11,872.09. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

037 **10.3 BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £4,468.78. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

038 **Pending Cheque payment** - After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £60.00. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

039 **10.4 Request for 2 volunteers to sign paperwork** – Councillors D Darmon and B Allan volunteered.

040 **Income and Expenditure Report – 6 months to 30th September 2019** – This report was noted.

FC.11 Principal Authority Updates

041 **11.1 Verbal reports from dual-hatted members on NKDC business relevant to STC** – Councillor M Shanahan-Kluth updated members on meetings she had attended at NKDC.

042 **11.2 Verbal Reports from Lincolnshire County Councillor(s)** – none for this meeting

FC.11 Internal Affairs

043 **12.1 Standing Orders** – The Deputy Clerk presented a report to Council. Clarity was sought on proposal in relation to recorded vote.

044 After being proposed and seconded, **IT WAS RESOLVED** to accept Standing Orders apart from part 4 no. 30 Recorded Voting.

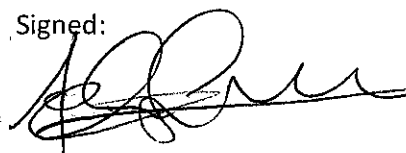
045 A discussion took place with regard to the comments made in the public forum. The draft Standing Orders indicated that a request for a recorded vote should be proposed, seconded and supported by a third Councillor.

Council discussed this and it was proposed that a request for a recorded vote should be proposed and seconded but there was no requirement to be supported by a third Councillor.

After being proposed and seconded, **IT WAS RESOLVED** to take a recorded vote.

Vote: for 14 – against 1 – abstained 0. The Resolution was carried.

11/11/19



FOR: Councillors B Allan, S Shanahan-Kluth, M Shanahan-Kluth, L Lowndes, J Thomas, J Parry, K Fernandes, K Pole and A Brand (9)

AGAINST: Councillors P Edwards-Shea, C Sandy, D Suiter, D Darmon, L Edwards-Shea and H Lorimer (6)

ABSTAINED: (0)

- 046 Councillor P Edwards-Shea raised a concern with the reference to voting on appointments and requested that the Co-option Procedure is a future agenda item.
- 047 **12.2 Triennial Tree Survey 2019** – After being proposed and seconded, **IT WAS RESOLVED** to note the report and confirm agreement to the Clerk/Deputy authorising essential works if required before any report coming back to Council from the 'Task and Finish' Group. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 048 **12.3 Services Panel Vacancy** – After being proposed and seconded, **IT WAS RESOLVED** to refer this item to the next Council meeting, as not all members were present at this meeting. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.13 Clerk/Deputy Clerk's Report – Internal Affairs**
- 049 **13.1 Precept 2020/21** – After being proposed and seconded, **IT WAS RESOLVED** to agree in-principle a precept increase for 2020/21 linked to annual inflation using the October RPI. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 050 **13.2 Summer Hours – Closing of facilities** – After being proposed and seconded, **IT WAS RESOLVED** to refer this item the Services Panel, for further consideration. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 051 **13.3 Operational Matters – Updates** – The report was noted.
- 052 **13.4 Christmas Lights** - After being proposed and seconded, **IT WAS RESOLVED** agreed to note the report, the addition of displays to 7 posts & a tree plus confirm agreement to the use of the proposed contractors. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.14 External Affairs**
- 053 **14.1 Rural Services Network (RSN)** - After being proposed and seconded, **IT WAS RESOLVED** to join the Rural Services Network and pay the required subscription fee. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.
- FC.15 Clerk/Deputy Clerk's Report – External Affairs**
- 054 **15.1 Sleaford, A153/A17 proposed Traffic Regulation Orders** – The Council is supportive of the proposals but would like clarification and reassurance that the right hand turning from the A153 onto the A17 Sleaford slip road will be closed off. If so, that the new road layout and signage will be very clear to all users that they are unable to turn right onto the slip road.

11/11/19



- 055 **15.2 Sleaford Market Place** – This item was noted.
- 056 **15.3 Sleaford Castle Heritage Group** – the notes from the meeting held on 18th September 2019, were noted.
- 057 **15.4 Neighbourhood Plan** – The Deputy Clerk gave a verbal update on the current position of the Neighbourhood Plan.
- FC.16** **Notice of Motions in Accordance with Standing Orders Paragraph 11**
058 **16.1 United Nations International Day Motion – Proposer Councillor C Sandy; Seconder Councillor D Suiter** - After being proposed and seconded, **IT WAS RESOLVED** that STC takes a stand to show that we are together with our community, our loved ones, and support the United Nations international day to the elimination of violence against women on 25th November 2019, by wearing orange.
- FC.17** **Closed Session**
059 **To resolve to move:**
After being proposed and seconded, **IT WAS RESOLVED** that that under Section 100 (a) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item because, if they were present, there could be disclosed to them exempt information as defined in the relevant paragraphs of Schedule 12A of the Act. Vote: for 13 – against 0 – abstained 2. The Resolution was carried.
- FC.18** **Draft S106 agreement – Land at Southgate Sleaford** - After being proposed and seconded, **IT WAS RESOLVED** to note the report and authorise the Clerk to sign the agreement on behalf of the Town Council. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:35pm.

11/11/19

