



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 9<sup>th</sup> October 2019** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
3<sup>rd</sup> October 2019

### AGENDA

1. **Chairman's Welcome**
2. **Presentation of Awards for Best Kept Allotments 2019 (7.15pm)**
3. **Election of Deputy Chair for this meeting only**
4. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:20pm)
5. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:22pm)
6. **Minutes (7.25pm)**
- 6.1 Notes of the Council Meeting held on 11<sup>th</sup> September 2019, to be approved as Minutes (attached)
7. **Chairman's Report (7.30pm)** if any
8. **Planning Matters** – (7.40pm)  
***CLRs are reminded that Planning queries must be made to the Office before the meeting***
- 8.1 **Current Planning Applications** – Officer Recommendation report (attached)
- 8.2 **19/1221/VARCON – Application to vary condition 19 (Saturday deliveries) attached to application 16/0331/VARCON Sleaford Renewable Energy Plant** – attached for comments by 11<sup>th</sup> October 2019

9. **Panel/Councillor Groups Reports** (8.05pm)
- 9.1 **Culture, Events & Markets** – Meeting 24<sup>th</sup> September 2019 cancelled due to be inquorate.
- 9.2 **Finance & Strategy** – Notes with recommendations (listed on attached report) to Council for consideration from the meetings held on 29<sup>th</sup> August 2019 and 26<sup>th</sup> September 2019, plus a supplementary report
- 9.3 **Services** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 26<sup>th</sup> September 2019
- 9.4 **HR** – Verbal update from the Panel Lead following the recent interviews for a Services Supervisor
- 9.5 **Interim Reports on Markets** – report and recommendation (attached) from the Markets Task and Finish Group
- 9.6. **Residents Parking Task and Finish Group** – verbal update
- 9.7 **Christmas Market Group** – notes from the meeting held on 3<sup>rd</sup> September 2019, for information only (attached)
10. **Finance** – (8.15pm)
- Cllrs are reminded that finance queries must be made to the Office before the meeting*
- 10.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 10.2 BACS payments made for **retrospective approval** (attached)
- 10.3 BACS payments for approval (attached)
- 10.4 Cheque Payment for approval (attached)
- 10.5 Request for 2 volunteers to sign paperwork
- 10.6 Income and Expenditure Report – 6 months to 30<sup>th</sup> September 2019 (attached)
11. **Principal Authority Updates** (8.25 pm)
- 11.1 Verbal reports from dual-hatted members on NKDC business relevant to STC, if any
- 11.2 Verbal Reports from Lincolnshire County Councillor(s), if any
12. **Internal Affairs** (8.45pm)
- 12.1 **Standing Orders** - report and recommendation (attached)
- 12.2 **Triennial Tree Survey 2019** - report and recommendation (attached)
- 12.3 **Services Panel Vacancy** – To appoint a councillor to a vacancy on the Services Panel if considered necessary
13. **Clerk/Deputy Clerk's Report – Internal Affairs**
- 13.1 **Precept 2020/21** – report and recommendation (attached)
- 13.2 **Summer Hours – Closing of facilities** - report and recommendation (attached)
- 13.3 **Operational Matters – Updates** - report and recommendation (attached)
- 13.4 **Christmas Lights** - report and recommendation (attached)
14. **External Affairs** (9.05pm)
- 14.1 **Rural Services Network (RSN)** - report and recommendation (attached)
15. **Clerk/Deputy Clerk's Report – External Affairs**
- 15.1 **Sleaford, A153/A17 proposed Traffic Regulation Orders** – Letter from LCC (attached) for comments by 16<sup>th</sup> October 2019

- 15.2 **Sleaford Market Place** - report and recommendation for noting (attached)
- 15.3 **Sleaford Castle Heritage Group** – notes from the meeting held on 18<sup>th</sup> September 2019, for noting only (attached)
- 15.4 **Neighbourhood Plan** – verbal update from Deputy Clerk
  
- 16. **Notice of Motions in Accordance with Standing Orders Paragraph 11**
- 16.1 **United Nations International Day Motion – Proposer Councillor C Sandy; Seconder Councillor D Suiter** - report and recommendation (attached)
- 16.2 **Climate Emergency Motion – Proposer Councillor L Lowndes; Seconder Councillor J Thomas** - report and recommendation (attached)
  
- 17 **Closed Session** (9.15pm)  
**To resolve to move:**  
'That under Section 100 (a) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item because, if they were present, there could be disclosed to them exempt information as defined in the relevant paragraphs of Schedule 12A of the Act.'
  
- 18. **Draft S106 agreement – Land at Southgate Sleaford** - report and recommendation (attached)