



**Minutes of the Meeting of Sleaford Town Council held on  
Wednesday 28<sup>th</sup> October 2020 at 7.00pm, electronically via Zoom**

**Present:**

Cllr A Brand – Chairman  
Cllr R Oates – Vice Chairman

Cllr B Allan	Cllr J Parry
Cllr D Darmon	Cllr M Shanahan-Kluth
Cllr L Edwards-Shea	Cllr S Shanahan-Kluth
Cllr P Edwards-Shea	Cllr A Snookes
Cllr K Fernandes	Cllr D Suiter
Cllr H Lorimer	Cllr J Thomas

**Also, in attendance** Town Clerk and an Administration Officer

Prior to the commencement of the meeting, a 15-minute period was observed to allow updates from Lincolnshire County Councillors.

**Please note the Audio Recording from this meeting is available on the Town Council's Website.**

**FC.1 Chairman's Welcome**

001 The Chairman welcomed all to the meeting.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors T Hayat, L Lowndes and C Sandy.

003 It was proposed, seconded and **RESOLVED** to accept the above apologies with reasons. Vote: for 11 – against 0 – abstained 3. The Resolution was carried.

**FC.3 Declarations of Interest**

004 No Declarations of Interest were received and this stage.

**FC.4 Minutes**

005 It was proposed, seconded and **RESOLVED** that the notes of the Council Meeting held on 30<sup>th</sup> September 2020, be approved as minutes of that meeting. Vote: for 11 – against 0 – abstained 3. The Resolution was carried

**FC.5 Chairman's Report**

006 Town Awards – Individual presentations to the winners has taken place over the past few weeks.

**FC.6 Planning Matters**

007 It was reported that the Café Licence Application has been dealt with by Lincolnshire County Council.

008 There was a brief discussion regarding planning application 20/1401/HOUS, Baumber Cottage, Millfield Terrace concerning transportation of building materials to the site.

009 It was proposed, seconded and **RESOLVED** that no comments be made on the following planning applications:-

<b>Ref No</b>	<b>Location</b>	<b>Proposal</b>
20/1132/LBC	43 Eastgate, NG34 7DU	Installation of new sash window & replacement of front door
20/1153/HOUS	39 Hervey Road, NG34 7LT	Partial demolition of existing garage, erection of a single storey rear extension & associated works
20/1191/FUL	Bailey Trailers Ltd, Pride Parkway, Enterprise Park	Proposed new machine shop & parts building with associated offices
20/0921/FUL (Amended/additional information)	4 & 6 Millstream Square	Proposed Shepherd hut for uses within Class E (Commercial, business and services uses) and sui generis (hot food takeaway) together with an associated storage unit. <b>Revisions to include: removal of one shepherds hut, amended storage unit design and description alteration.</b>

**NB: Council on  
26.08.2020 made no  
comment to the original  
planning application**

Café Licence Application	The Grapes, 51 Southgate	Public notice
20/1249/FUL	25 Pride Parkway, Enterprise Park, NG34 7BY	Erection of 6 industrial units
20/1342/FUL	228 Grantham Road, NG34 7NX	Partial conversion of garage (A1) barber studio
20/1320/HOUS	2 Hauser Close, NG34 8WD	Erection of a single storey rear & 1 <sup>st</sup> floor side extensions
20/1382/HOUS	48 Hampden Way, Greylees, NG34 8FS	Erection of a single storey & side extension
20/1401/HOUS	Baumber Cottage, Millfield Terrace, NG34 7AD	Erection of single storey rear extension
20/1311/HOUS	56 London Road, NG34 7LH	Demolition of existing rear sunroom / office & WC & erection of single storey flat roof rear extension (part retrospective)
20/1397/LBC	The Beer and Bean, 64 Southgate, NG34 7RL	Additional of a stud wall with a doorway on the 1 <sup>st</sup> floor landing (retrospective)

010 Vote: for 11 – against 1 – abstained 2. The Resolution was carried.

011 The following application had been circulated and a request had been made for Councils consideration.

012 There was a brief discussion regarding planning application 20/1196/FUL which contradicted previous statements submitted in the outline permission.

Ref No	Location	Proposal	Comment
20/119 6/FUL	Land to the South of	Erection of 64. No affordable houses with associated infrastructure	<ul style="list-style-type: none"> <li>Highway issues, e.g. congestion,</li> </ul>

London  
Road,  
(Handley  
Chase)

safety and  
access

013 It was proposed, seconded and **RESOLVED** that no comments be made on the above planning application. Vote: for 6 – against 3 – abstained 5. The Resolution was carried.

**FC.8 Regular Finance**

014 a. **Payments made for retrospective approval** – It was proposed, seconded and **RESOLVED** to approve the list totalling £2,699.36. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

015 b. **Direct Debit's, Standing Orders and Regular Bill Payments** – It was proposed, seconded and **RESOLVED** to approve the list totalling 24,289.37. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

016 c. **Bill Payments for approval** - It was proposed, seconded and **RESOLVED** to approve the list totalling £7,089.87. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

017 d. **Cheque payment for approval** - It was proposed, seconded and **RESOLVED** to approve the list totalling £142.29. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

018 e. **Request for two volunteers to sign paperwork** – Councillor D Darmon and Councillor A Snookes volunteered.

019 f. **Budget Report** – It was proposed, seconded and **RESOLVED** to agree an in-principle precept increase for 2021/22 linked to annual inflation using the September RPI as a minimum. Vote: for 10 – against 2 – abstained 2. The Resolution was carried.

020 g. **Insurance** – The claim for business interruption that had been made by the Clerk was noted.

021 h. **Finance Performance 6-month reporting** – The Clerk explained the financial performance report and answered several questions. It was agreed to note the financial performance of the Council in the last 6 months of the financial year 2020/21.

**FC.8 Council Business**

- 022 a. **Eastgate Car Park** – It was proposed, seconded and **RESOLVED** to note the progress of the car park resurfacing project; and approve the expenditure to repair potholes that will not deter further with access by heavy goods vehicles. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.
- 023 b. **Council Noticeboards** – The Clerk reported that in October 2019, Council resolved to purchase 3 noticeboards from a chosen supplier and an allocated sum would be built into the budget for future purchase of noticeboards for positioning on all STC own areas within the next three years with a statement of intent to purchase/replace future notice boards.
- It was also reported that over the past 6 months of the noticeboards being erected, the quality had deteriorated, and they were no longer fit for purpose.
- It was agreed that the Council would purchase a more sturdy, double sided noticeboard to be located on town council sites within the same budget.
- 024 c. **Cemetery Fence** – It was proposed, seconded and **RESOLVED** to approve the original quote for green mesh fencing at the cost of £5,720.00. Vote: for 12 – against 1 – abstained 1. The Resolution was carried.
- 025 d. **Room Hire** – It was proposed, seconded and **RESOLVED** for the Town Hall to remain closed until further notice. Vote: for 12 – against 0 – abstained 2. The Resolution was carried.
- 026 Council instructed the Clerk to monitor the situation and bring back to Full Council, when appropriate, following the government advice.
- 027 e. **Christmas Market Group Update** – It was agreed to note minutes of the last Group meeting held on 13<sup>th</sup> October 2020, together with the plans and risk assessment, relating to the twelve days of Christmas.
- 028 f. **Permission of use Eastgate Car Park** – It was proposed, seconded and **RESOLVED** to allow the use of Eastgate Green and Car Park for Santa's sleigh on Saturday 12<sup>th</sup> December and Saturday 19<sup>th</sup> December 2020. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 029 g. **National Town Crier Competition** – It was proposed, seconded and **RESOLVED** to approve inclusion of a budget of £2,000 in its 2021/22 budget for a National Town Crier Competition event, which is likely to take place on 5<sup>th</sup> June 2021 in the Market Place. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- h. **Neighbourhood Plan Update** – Verbal update by the Chairman of the Neighbourhood Plan Working Group

**FC.9 Town Clerk's report**

- 030 a. Security patrols at the cemetery have reverted back to normal following a temporary increase to monitor anti-social behaviour.
- 031 b. Anglian Water have reported a water leak at the cemetery and have recommended a plumber to fix the leak which requires repair within 30 days.
- 032 c. Temporary Traffic Restriction in Quarrington to allow for gas main replacement from 23<sup>rd</sup> November to 18<sup>th</sup> December 2020.

**FC.10 Notice of Motion in Accordance with Standing Orders Paragraph 18**

- 033 Litter Picking Grant – A lengthy discussion took place regarding NKDC's litter picking grant to STC and concerns were raised as to whether the grant fully reflected the cost in delivering the service.

It was proposed, seconded and **RESOLVED** to set up a Task & Finish Group consisting of 3 to 5 Councillors to calculate the payment that the Town Council should be getting for undertaking litter picking and bin emptying on behalf of NKDC.

Council instructed the Clerk to provide the original agreement between STC and NKDC and any subsequent documents and correspondence between the Town Council and NKDC that are available to the Task & Finish Group prior to the first meeting.

Vote: for 8 – against 6 – abstained 0. The Resolution was carried.

- 034 The following Councillors volunteered to be members of the Task and Finish group: Councillors B Allan, D Suiter and J Thomas

**FC.11 Closed Session**

- 035 It was proposed, seconded and **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:- Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

- 036 The Clerk, being the host of the Zoom Meeting, ensured members of the public were no longer participating and confirmed the recording had been stopped.

**FC.12 HR Panel Minutes**

- 037 a. The notes of the meeting held on 7<sup>th</sup> October 2020, were noted.

**FC.13 Options Agreement**

038

- b. It was proposed, seconded and **RESOLVED** to approve the further option fee in line with the agreement and authorise the Clerk to provide payment details for the extension fee to be transferred across. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:06pm

