

**Minutes of Sleaford Neighbourhood Development Plan Working Group  
20<sup>th</sup> meeting – by Zoom**

Friday 27<sup>th</sup> August 2021, 2pm – 4pm

**Working Group Members**

Cllr Robert Oates, Chairman  
Cllr Ken Fernandes  
Cllr David Suiter  
Mr Keith Maltby  
Mr David Marriage

**Consultants**

Mr Steve Kemp, Open Plan

**Sleaford Town Council**

Ms Nicola Marshall, Deputy Town Clerk

**Apologies**

Cllr Paul Edwards-Shea  
Ms Kathy Blythe  
Mr Nick Law  
Ms Clare Edwards

**1 Welcome and Apologies**

The Chairman welcomed all to the meeting.

**2 Note of last meeting on 30<sup>th</sup> July 2021**

The meeting approved the Notes. **Action:** NM to post Minutes on the Sleaford Town Council website.

**3 Actions arising from the Last Meeting**

All actions had been completed, were in progress or covered on the agenda of this meeting.

**4. Project Stage 1: Engagement Strategy**

**4.1 Plans for NP Open Day 28<sup>th</sup> September**

SK and NM updated on progress in preparing for the Open Day. It was noted that the event would be a drop-in event. Community Lincs (Janet Clark) would be helping to facilitate the event. Documents including the Stage 1 Report would be available for participants to read; various documents, posters and maps would be produced for display purposes. Participants would be encouraged to give their views on the work so far.

**Action:** A leaflet on the Vision and Objectives to be designed for the event (RO, NM, SK)

**4.2 Neighbourhood Plan Stall in Marketplace**

The Chair reported that two dates had been booked: Friday 17<sup>th</sup> September and Friday 15<sup>th</sup> October and proposed that stalls run every fortnight if possible. It was important to keep the engagement work going throughout the development of the Plan.

**4.3 Greylees Engagement Network**

The Chair reported that he had attended a community event at Greylees and spoken to organisers about their involvement in the Neighbourhood Plan. The community organisers were

looking into siting a monument in memory of pioneering work into plastic surgery at the former Rauceby Hospital. The Chairman advised that funding for a monument could be included in the Plan. It was noted that the Greylees Engagement Network is only one network group at Greylees and is not therefore necessarily representative of all residents and groups there.

Cllr DS raised concerns about the upkeep of the Rauceby Hospital cemetery which is in fact in the Wilsford parish ward. The Chair advised that this site could be included in the Plan with a suggestion as to its future. DM reported that a history interest group at the cemetery was in touch with the Civic Trust; this historical research connection could be included in the Plan also.

## **5 Project Stage 2: Developing the Evidence Base**

### **5.1 Neighbourhood Profile – Character Area Assessments**

#### **(i) Town Centre Walkabout on 22<sup>nd</sup> August**

The Chairman reported that the town centre walk had gone well with 14 attendees. The character assessment forms would be input and a report written based on that area.

SK proposed that the next walk divide the feedback form into two parts: firstly, the factual description of the area and secondly people's views and thoughts on the area and its future development.

There was a discussion about the Market Place, and in particular the car parking as well as NKDCs ambitions to create a 'café-culture' in the space. It was noted that the Sleaford Masterplan is not a statutory planning document; the Sleaford Transport Plan would be reviewed and re-written by the County Council and NKDC.

(ii) Update on involving Town Councillors in Character Assessments - In lieu of a zoom meeting, a briefing note would be sent to all STC Councillors on how they could get involved.

**Action:** Chairman to prepare briefing note.

## **6 Central Lincs (Joint) Local Plan review**

The Chairman advised that the revised Local Plan would be published in Spring 2022, and the Neighbourhood Plan would need to take account of any changes.

## **7 Leasingham Neighbourhood Plan**

The Chairman had responded and had emphasised the importance of protecting the undeveloped green space in between Leasingham and Sleaford.

## **8 Publicity**

A photograph of the walk had been posted on the SNDP website and via the Town Council's social media pages.

**Action:** Nicola to send Open Day jpg flyer to the Working Group, to share with their networks.

## **9 Finance**

NM advised that an additional commitment had been £400 for Community Lincs to attend Open Day. Spend was still profiled within budget.

## **10 Timetable**

The Chairman advised he would update the timetable for the process, suggesting a draft plan for consultation by Summer 2022 with the final plan by Autumn and signed off by Spring 2023. This would be within the four-year term of the current STC councillors.

## **11 AOB**

There was no further business.

## **12 Dates of next meetings**

Agreed dates are Friday 24<sup>th</sup> September, Friday 29<sup>th</sup> October. Proposed dates of Friday 26<sup>th</sup> November and Friday 17<sup>th</sup> December were agreed. All at 2pm to 4pm by Zoom.

**PART TWO** to be taken forward to next meetings.

Training session for Stage 2: Developing the evidence base - **Green Infrastructure and Local Green Space Assessment**, guidance attached (Steve Kemp)