



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 6th November 2019** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
31st October 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:06pm)
4. **Minutes** (7.10pm)
 - 4.1 Notes of the Council Meeting held on 9th October 2019, to be approved as Minutes (attached)
5. **Principal Authority Updates** (7.15pm)
 - 5.1 Verbal reports from dual-hatted members on NKDC business relevant to STC, if any
 - 5.2 Verbal Reports from Lincolnshire County Councillor(s), if any
6. **Chairman's Report** (7.20pm) if any
7. **Planning Matters** – (7.25pm)

CLLrs are reminded that Planning queries must be made to the Office before the meeting

 - 7.1 **Current Planning Applications** – Officer Recommendation report (attached)

8. **Panel/Councillor Groups Reports** (7.45pm)
 - 8.1 **Culture, Events & Markets** – Notes from the Meeting held on 22nd October 2019, for noting only
 - 8.2 **Finance & Strategy** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 24th October 2019, plus a supplementary report
 - 8.3 **Services** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 24th October 2019
 - 8.4 **Christmas Market Group** – notes from the meeting held on 8th October and 29th October 2019, for information only (attached)

9. **Finance** – (8.00pm)

Cllrs are reminded that finance queries must be made to the Office before the meeting

 - 9.1 **Regular Direct Debits/Standing Orders for retrospective approval** (attached)
 - 9.2 **BACS payments made for retrospective approval** (attached)
 - 9.3 **BACS payments for approval** (attached)
 - 9.4 **Cheque Payment for approval** (attached)
 - 9.5 **Request for 2 volunteers to sign paperwork**
 - 9.6 **Draft Budget 2020/21** (attached)

10. **Internal Affairs** (8.15pm)
 - 10.1 **Services & Culture Events and Market Panel Vacancies** – To appoint a councillor on both 10 Panels if considered necessary
 - 10.2 **Residents Parking Task & Finish Group** – To appoint further members to the group, if considered necessary

11. **Clerk/Deputy Clerk's Report – Internal Affairs**
 - 11.1 **Action Log** – report and recommendation (attached)
 - 11.2 **Neighbourhood Plan – Community Engagement** - report and recommendation (attached)
 - 11.3 **Eastgate Car Park, Woodside, Drove, Town Hall and Street Furniture** – Verbal update from Clerk for information

12. **External Affairs** (8.45pm)
 - 12.1 **Tamar Court** - report and recommendation (attached)
 - 12.2 **Recreation/Open Spaces** - report and recommendation (attached)
 - 12.3 **Community Infrastructure Levy: allocation of CIL to Town and Parish Councils** (attached)

13. **Clerk/Deputy Clerk's Report – External Affairs**
 - 13.1 **Representative on Outside Bodies – Christmas Market Group Vacancy** - To appoint a representative to a vacancy on the Christmas Market Group, if considered necessary
 - 13.2 **Request from a Local Charity Support Group** - report and recommendation (attached)
 - 13.3 **Town Crier Event 2020** - report and recommendation (attached)

14. **Notice of Motion in Accordance with Standing Orders Paragraph 18**
 - 14.1 **To review the remit of and terms of reference for the Council Panels** – Proposer Councillor H Lorimer; Seconder Councillor K Fernandes (attached)