



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 27<sup>th</sup> November 2019** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
21<sup>st</sup> November 2019

### AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:06pm)
4. **Minutes** (7.10pm)
  - 4.1 Notes of the Council Meeting held on 6<sup>th</sup> November 2019, to be approved as Minutes (attached)
5. **Principal Authority Updates** (7.15pm)
  - 5.1 Verbal reports from dual-hatted members on NKDC business relevant to STC, if any
  - 5.2 Verbal Reports from Lincolnshire County Councillor(s), if any
6. **Chairman's Report** (7.20pm) if any
7. **Planning Matters** – (7.30pm)

***Clrs are reminded that Planning queries must be made to the Office before the meeting***

  - 7.1 **Current Planning Applications** – report (attached)

8. **Panel/Councillor Groups Reports (7.40pm)**
  - 8.1 **Culture, Events & Markets** – Next meeting scheduled for Tuesday 3<sup>rd</sup> December 2019
  - 8.2 **Finance & Strategy** – Next meeting scheduled for Thursday 5<sup>th</sup> December 2019
  - 8.3 **Services** – Next meeting scheduled for Thursday 5<sup>th</sup> December 2019
  - 8.4 **HR** – Verbal update from the Panel Lead following a meeting held on 11<sup>th</sup> November 2019
  
9. **Finance – (7.45pm)**

*Cllrs are reminded that finance queries must be made to the Office before the meeting*

  - 9.1 **Regular Direct Debits/Standing Orders for retrospective approval** (attached)
  - 9.2 **BACS payments made for retrospective approval** (attached)
  - 9.3 **BACS payments for approval** (attached)
  - 9.4 **Request for 2 volunteers to sign paperwork**
  
10. **Internal Affairs (8.05pm)**
  - 10.1 **Summer Hours – Closing of facilities** – report and recommendation (attached)
  
11. **Clerk/Deputy Clerk’s Report – Internal Affairs**
  - 11.1 **Request to use Boston Road Recreation Ground for a Fun Fair** - report and recommendation (attached)
  - 11.2 **Eastgate Car Park; Christmas Lights; Website and IT matters** – verbal update from Clerk
  
12. **External Affairs (8.25pm)**
  - 12.1 **Request for a Donation from a Local Charity** – Letter (attached)
  
13. **Clerk/Deputy Clerk’s Report – External Affairs**
  - 13.1 **Request from Local Charity Support Group** - report and recommendation (attached)
  - 13.2 **Outside Bodies - Christmas Market Group** – notes from the meeting held on 19<sup>th</sup> November 2019, for information only (attached)
  - 13.3 **Outside Bodies – Sleaford Castle Heritage Group** – To confirm appointment of Services Panel Lead to the Group
  - 13.4 **Outside Bodies – Sleaford Castle Heritage Group** – notes from the meeting held on 19<sup>th</sup> November 2019, for information only (attached)
  
14. **Closed Session (8.30pm)**

**To resolve to move:**

‘That under Section 100 (a) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item on the grounds that, if they were present, there could be disclosed to them exempt information as defined in the relevant paragraphs of Schedule 12A of the Act.’
  
15. **Clerk** – Verbal update on Personnel matters