



Sleaford Town Council  
Finance & Strategy Panel  
Notes and Report of Meeting – 30<sup>th</sup> September 2021  
10.30am – 12.27pm

Panel Members present:

Councillor Tarek Hayat (Lead)  
Councillor Stephen Shanahan-Kluth  
Councillor Mark Smith  
Councillor David Suiter

Meeting supported by the Clerk and Administration Officer (LS).

**Panel Lead's Welcome**

Panel Lead welcomed all Cllrs, Clerk and Administration Officer. The Panel Lead declared a personal interest on agenda item 7 as he lives in close proximity to the land being discussed. As item 7 could contain commercially sensitive information it was suggested that for the meeting to go into Closed Session.

**1. Apologies**

No Apologies were received but it was noted that Cllr Fernandes was not in attendance. The Panel Lead requested all future F&S agenda's have Declarations of Interest on them.

**2. Notes from the last meeting on 5<sup>th</sup> August 2021**

The Minutes from the meeting held on 5<sup>th</sup> August 2021, were received and noted. It was also noted that all the recommendations from the Minutes had been ratified by Full Council

**3. Risk Management Register**

The Panel discussed the Risk Management Register and agreed the F&S Panel to take ownership of this although some items could be allocated to other panel were appropriate. The Clerk clarified that the Council do have an Asset Register on the Finance System and an Inventory list, but a Land Responsibility Register is required.

**Resolution**

Cllr Smith volunteered himself to look at the register in detail and bring back suggestions to the next panel for discussion.

**Vote: All for.**

#### 4. **Eastgate Car Park Resurfacing project update**

The Clerk clarified the Consultant's quotation and that this came within the agreed budget.

##### Actions

For the F&S to discuss the selection of criteria at the next meeting  
To ask the Consultant to add review tenders submitted to the project management.

#### 5. **Review of s106 Monies**

The Panel noted the report by the Deputy Clerk on s106 money held by NKDC for Sleaford Town Council. It was confirmed that NKDC were holding £194,389.74 which must be spent by 30/06/2024.

##### Actions

To investigate options for new public toilets

#### 6. **Draft Budget Preparations for 2022-23**

The Clerk is preparing a budget report that will be submitted to the next Full Council meeting. This report will show the halfway spending on the year 2021/2022.

##### Action

For the Clerk to circulate the proposed budget for 2022/2023 before the next F&S meeting.

#### 6.a. **Closed Session**

It was proposed, seconded and **RESOLVED unanimously** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters.

The Panel thanked staff and Councillor's for attending. The Clerk, being the host of the Zoom Meeting, confirmed the recording had been stopped.

##### Action

RFO to create a reserve line within the Capital 7 Year Plan Programme for land purchase.

#### 7. **Possible land purchase**

The Panel discussed 2 pieces of land.

The first piece of land had been offered to the Town Council for amenity purposes.

Following discussion, concerns were raised around liabilities attached to the land, as well as future use.

##### Action

The Clerk to investigate further.

The second piece of land was identified by Cllrs Fernandes and Suiter for possible purchase of amenity land. Following discussions, concerns were raised around liabilities attached to the land, as well as future use.

#### Action

Councillors continue to identify land.

#### **8. Date of next meeting**

Date of next meeting 11<sup>th</sup> November 2021 at 10.30am

The Meeting Closed at 12.27pm.