



Sleaford Town Council
Culture, Events and Markets Panel
Notes and Report of Meeting – 7th September 2021
10.00am to 12 Noon.

Panel members present:

Councillor Paul Edwards-Shea
Councillor Linda Edwards-Shea
Councillor Ken Fernandes
Councillor John Parry
Councillor Adrian Snookes
Councillor David Suiter
Councillor James Thomas

Meeting and Panel supported by the Deputy Clerk and Administration Officer (SG).

1. Apologies for Absence

No Apologies for absence were received.

2. Minutes from 4th August 2021

The Minutes from the meeting held on 4th August 2021 were received and noted. It was also noted that all the recommendations from the Minutes were ratified by Full Council on 18th August 2021.

3. Events for 2021 and 2022 – for discussion and to make any recommendations to Full Council

The Panel received a calendar of Sleaford Town Council events and events that the Council are involved with for the remainder of 2021 and for the whole of 2022. Each event on the lists was colour coded according to whether it is an essential event, a desirable event which will require further discussion, or an event that requires a revamp or possible removal from the events list after discussion.

Councillor Linda Edwards-Shea gave thanks to Administration Officer (SG) for the documents and the comprehensive and clear events calendar and also to the Deputy Clerk for her input.

Events for the remainder of 2021

- a) Town Crier Competition – this is a desirable event: Keep on the events list.
The Competition was held on Saturday 4th September and Councillor Linda Edwards - Shea gave a verbal report. It was reported that the event was well attended and very popular. There were several other events held in town on the same day which all helped to bring visitors and residents into town. Thanks and praise were given to the two members of the Services Team who worked at the event on the day and to Administration Officer (SG) and the Clerk for their work in organising the event.

The Panel were informed that the Deputy Clerk and Administration Officer (SG) will liaise with the events team at NKDC going forward to help bring local events together. It was noted that the Officers are already liaising with Millstream Square and other businesses for future events.

- b) Memorial to HRH Prince Philip, The Duke of Edinburgh – this is a desirable event: Keep on the events list.

Discussion took place on the most suitable place in town to hold this commemorative event, which will involve the Mayor and the Town Crier. Further discussion will be required but it was agreed to purchase an engraved wooden bench for Eastgate Green. Costings and styles will be looked at during the next Panel meeting and brought back to Full Council.

Recommendation: that an engraved, wooden bench be purchased in principle for Eastgate Green, in memory of HRH Prince Philip, The Duke of Edinburgh. Costings to follow after the next Panel meeting.

- c) Sleaford Town Awards 2021 – this is an essential event.
This is an annual event in partnership with the Sleaford Standard and organisation is currently in progress. The ceremony and reception will be held at the Town Hall on the evening of Thursday 14th October 2021 and the guest list will unfortunately be limited this year due to the pandemic.
- d) St Denys' Day Market – this event requires a revamp or possible removal from the events list: Take off list.
This event is usually held in October. After discussion, the Panel agreed that this event be removed from the events list for 2021 and going forward. This is due to a decreased number in traders booking onto the event and a decreased interest in attending by residents and visitors.
- e) Remembrance Day – this is an essential event.
Remembrance Day is always held in November and the Town Council assist the Royal British Legion with this event.
- f) Twelve Market Days of Christmas – this is an essential event.
These events are taking the place of the big, one day Christmas Market for 2021 and are currently being organised. They will be taking place on Fridays, Saturdays and Mondays, from 26th November to 20th December 2021.
- g) Christmas Lights Switch On – this is an essential event.
The Christmas lights will be switched on between 4.15pm and 4.30pm on Advent Sunday which is Sunday 28th November 2021. This will be carried out by the Mayor of Sleaford, accompanied by the Sleaford Town Crier.

Note - there may be some Mayoral events to be added to the list.

Events for 2022

- a) Multi Faith Service – this is a desirable event. Keep on the events list.
This event has already been agreed with Full Council will require more discussion by the Panel. A meeting will be organised with the faith groups and it is hoped that it can be held in Spring 2022.
- b) St George's Day Market – this is a desirable event: Keep on the events list.
After discussion, it was agreed to not hold a St George's Day Market in 2022 but to mark the day in an alternative way and also to see what NKDC or other organisations will be doing. Ideas put forward were a creative writing competition, celebrating the past, present and future, dressing up, modelling creations, Plastic Free Sleaford, a performance by Sleaford Little Theatre and the Spirit of St George.

- c) Mayor's Civic Service – this is an essential event.
The Civic Service is often held in May, before the Term of Office of the Mayor comes to an end.
- d) Town Crier Competition – this is a desirable event: Keep on events list.
The Sleaford Town Crier to be asked whether he would consider holding the event in September 2022 again, so that it's on the same day as the Classic Car and Motorcycle Show and any NKDC events. A recommendation be put forward to Full Council at a future meeting.
- e) HM The Queen's Platinum Jubilee – this is an essential event.
The Sleaford Town Crier to be asked about any special cries from Town Criers around the UK and ask NKDC about any special plans to celebrate this event.
- f) 1940s Day Event – this is a desirable event: Keep on the events list.
This event has already been agreed by Full Council, but a firm date needs to be agreed. Discussion followed with a proposal to hold the event on Saturday 25th June 2022.

Recommendation: that the 1940s Day event be held on Saturday 25th June 2022.

- g) A new event for young adults – this is a desirable event: Take off the events list.
It was noted that the Sleaford Youth Club, run by New Life Church, have regular events for teenagers and young adults throughout the Summer months on the Town Council's open spaces. These include BBQs, football, family days, bouncy castles etc. Discussion took place on how the Town Council could support these events. An idea put forward was hiring the NK Climbing wall on two dates in the Summer of 2022, to support the events for young people. The current price is £350.00 per day, which includes staff and the climbing wall is then free of charge to users.

Recommendation: that the Town Council book and pay for the NK climbing wall on two dates in the Summer of 2022, to support the events for young people.

- h) Sleaford Town Awards 2022 – this is an essential event.
A date in October 2022 for this annual event will be discussed by the Panel, together with the Sleaford Standard.
- i) St Denys' Day Market – this event requires a revamp or possible removal from the events list. This event will be taken off the events list for 2022 and future years going forward.
- j) Remembrance Day – this is an essential event.
Remembrance Day is always held in November and the Town Council assist the Royal British Legion with this event.
- k) Sleaford Christmas Market – this is an essential event.
The big, one day Christmas Market will hopefully be able to take place again on Advent Sunday in 2022. The date would be Sunday 27th November 2022.
- h) Christmas Lights Switch On – this is an essential event.
The Christmas lights will be switched on between 4.15pm and 4.30pm on Advent Sunday which will be Sunday 27th November 2022. This will be carried out by the Mayor of Sleaford, accompanied by the Sleaford Town Crier.

Note - there may be some Mayoral events to be added to the list.

A colour coded, detailed calendar with further information will be brought to the next Full Council meeting for overall approval.

4. Date and time of the next meeting

The next meeting will be held on Wednesday 10th November 2021 at 10.30am.

The meeting finished at 12.00 Noon.