



Sleaford Town Council
Culture, Events and Markets Panel
Notes and Report of Meeting – 10th November 2021
10.30am to 11.20am

Panel members present:

Councillor Paul Edwards-Shea (Panel Lead)
Councillor Linda Edwards-Shea
Councillor Ken Fernandes
Councillor John Parry
Councillor Adrian Snookes
Councillor David Suiter

Meeting and Panel supported by the Clerk, Deputy Clerk and Administration Officer (SG).

1. Apologies for Absence

Apologies for absence with reasons were received from Councillor James Thomas.

2. Minutes from 4th August 2021

The Minutes from the meeting held on 4th August 2021 were received and noted. It was also noted that all the recommendations from the Minutes were ratified by Full Council on 18th August 2021.

3. Memorial Bench for HRH Prince Philip, Duke of Edinburgh

The Panel received a report and three options for the purchase of a bench on Eastgate Green, in memory of HRH Prince Philip, Duke of Edinburgh.

Discussion took place on the most desirable bench and option one was chosen, together with fixings and the engraving. The bench is a Marden teak three seater memorial bench. The costs will be:

Bench - £450.00

Engraving - £59.95

Standard UK Delivery - £34.95

Total = £544.90

Recommendation: that the Marden teak three seater memorial bench with fixings be purchased together with the engraving, at a total cost of £544.90.

4. HM The Queen's Platinum Jubilee Beacons for 2nd June 2022

The Panel received details and information about HM The Queen's Platinum Jubilee Beacons and an invitation to purchase one.

Discussion took place about where a beacon could be erected and also health and safety matters. It was noted that the Sleaford Town Crier will be carrying out a Proclamation at 1.00pm on 2nd June 2022 in the Market Place. Other Town Criers around the UK will be doing the same in their own towns. It was therefore agreed that a beacon would not be purchased on this occasion.

5. Town Crier Event Debrief Report

The Panel received a report from the Town Crier event debrief meeting.

After discussion about the success of the event and the possibility for it to grow in future years, the Panel agreed that an increase to the budget for £2,500.00 for the event in 2022 be requested.

Recommendation: that an increase be made for the Town Crier event for 2022 to £2,500.00.

6. Events for 2021 and 2022 – for discussion and to make any recommendations to Full Council

The Panel received a list of Sleaford Town Council internal events and also external events that are held on Town Council land and external events that the Council are involved with for 2021 and 2022. The list is an ongoing document that is regularly updated according to requests that are submitted.

The Panel requested that the list be put forward to the next Full Council meeting for internal events to be approved. The majority of the external event requests that are received are given to Full Council for approval. Smaller events are approved by the Clerk.

The Deputy Clerk informed the Panel that she, together with Administration Officer (SG) had recently started a partnership group with other groups and businesses in order to build a good base for events in the town. Councillor Linda Edwards-Shea thanked the Officers for the new, positive initiative.

The Panel discussed giving the Freedom of Sleaford to RAF Digby which had also been given to RAF Cranwell some years before. The Officers were asked to contact RAF Digby to start communications on how to carry out this special event.

Recommendation: that the list of events be approved.

7. Date and time of the next meeting

The next meeting will be held on Wednesday 26th January 2022 at 10.30am.

The meeting finished at 11.20am.