



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 18th March 2020 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mrs L Tidy
Acting Clerk to the Council
12th March 2020

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Acting Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:06pm)
4. **Minutes** (7.10pm)
 - 4.1 Notes of the Council Meeting held on 19th February 2020, to be approved as Minutes (attached)
5. **Principal Authority Updates** (7:15pm)
 - 5.1 Verbal reports from dual-hatted members on NKDC business relevant to STC, if any
 - 5.2 Verbal Reports from Lincolnshire County Councillor(s), if any
6. **Chairman's Report** (7:20pm) if any
7. **Planning Matters** – (7:30pm)

CLRs are reminded that Planning queries must be made to the Office before the meeting

 - 7.1 **Current Planning Applications** – report (attached)
8. **Panel/Councillor Groups Reports** (7:45pm)
 - 8.1 **Culture, Events & Markets** – Next meeting scheduled 17th March 2020

- 8.2 **Finance & Strategy** – Next meeting scheduled 19th March 2020
- 8.3 **Services** – Next meeting scheduled 17th March 2020
- 8.4 **Christmas Market Group** – Notes from the meeting held on 4th March 2020, for information only
9. **Finance** – (7:55pm)
Clrs are reminded that finance queries must be made to the Office before the meeting
- 9.1 **Regular Direct Debits/Standing Orders for retrospective approval** (attached)
- 9.2 **BACS payments made for retrospective approval** (attached)
- 9.3 **BACS payments for approval** (attached)
- 9.4 **Cheque payment for approval** (attached)
- 9.5 **Request for 2 volunteers to sign paperwork**
10. **Internal Affairs** (8:05pm)
- 10.1 **Meeting Dates 2020-2021** – To approve the meeting schedule (attached)
- 10.2 **Culture, Events & Market Panel Membership** – To consider appointing a member to the Culture, Events & Market Panel, if required
- 10.3 **Acting Town Clerk’s Report**
- 10.3.1 **Eastgate Car Park** – Verbal update
11. **External Affairs** (8:15pm)
- 11.1 **Citizens Advice – request for financial support** – Report and recommendation (attached)
- 11.2 **Acting Town Clerk’s Report**, if any
12. **Representatives on Outside Bodies** (8:20pm)
- 12.1 **Armed Forces Day** – To consider appointing an STC Representative to fill the current vacancy
- 12.2 **Christmas Market Group** - To consider appointing a member to the Group, if required
13. **Notice of Motions in Accordance with Standing Orders Paragraph 18**
- 13.1 **NCCD Extension** – “Sleaford Town Council agrees to allow the contractors building the new extension to NCCD to place site huts and a temporary enclosure on Eastgate Green. There will be a requirement to reinstate the grassed area after completion of the works.”
Proposed by Councillor A Brand and Seconded by Councillor S Shanahan-Kluth.
- 13.2 **Strategic Vision and Mission Statement:-**
- 1) Sleaford Town Council formally adopts the Mission document previously discussed at Council and various Panels and now with consultation feedback from other parties in Sleaford.
 - 2) In adopting this new way forward, which information the work and aspirations of the Council, a Task & Finish Group is established to align the Mission Statement with the current Panel system. The Terms of Reference will be:
 - a) To redefine the function, approach and working of our current arrangement for Panels.
 - b) To establish an approach which better scrutinises the delivery of decisions made by the Council.

- c) Separate out the decision making function of the Council from the oversight function of Panels.

14 **Closed Session**

To resolve to move:

“To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“

- 15. **HR Panel** - Notes with **recommendations** for consideration from the meeting held on 5th March 2020
- 16. **Business Interruption** – contingency planning