



Sleaford Town Council  
Finance & Strategy Panel  
Notes and Report of Meeting – 1<sup>st</sup> July 2021  
10.30am – 12.22pm

Panel Members present:

Councillor Tarek Hayat (Lead)  
Councillor Ken Fernandes  
Councillor Stephen Shanahan-Kluth  
Councillor Mark Smith  
Councillor David Suiter

Non Panel members present: Mr Malc Curt from DBL Architecture & Design and Mr Sverrir Olgeirsson from GRS Electrical Services Ltd

Meeting supported by the Clerk and Administration Officer (LS).

**1. Apologies**

No Apologies were received.

**2. Election of Panel Lead**

Councillor T Hayat was elected Panel Lead for the 2021/2022 Civic Year.  
Councillor Hayat welcomed everyone to the panel meeting.

**3. Remit & Work Plan**

The Panel requested a review of the fees & charges to be added to the work plan.  
It was agreed that the Car Park refurbishment would take priority over any other ongoing projects the F&S have outstanding.

**4. Notes from the last meeting on 22<sup>nd</sup> April 2021**

The Minutes from the meeting held on 22nd April 2021 were received and noted. It was also noted that all the recommendations from the Minutes were ratified by Full Council.

**Action**

[For the Clerk to report back on timescales for phase 2 of the Town Hall to the next F&S Panel meeting.](#)

**5. Eastgate Car Park Resurfacing project update**

The Panel considered the update report on the Eastgate Car Park refurbishment project.

A discussion took place and the following concerns were raised:-

- Removal of island
- Weight restriction
- Encroachment on Eastgate Green
- Option for coach parking

In response Mr Curt advised that the original brief given was for cars only. He further advised that it was possible to reinforce the surface to accommodate for lorries.

It was noted that the layout had been approved by Full Council.  
It was further noted the kerbs to the car park would remain to protect tree roots.

#### Actions

Mr Curt to look at the reinforcing the main route in the car park and report to the Clerk the increased cost.

The Clerk to look at the legal issues around signage and report this back to the next F&S Panel meeting.

The Clerk to report back to the next F&S Panel meeting on the procurement of the project.

The Panel lead welcomed Mr Olgeirsson.  
A discussion took place and the following queries were raised:

- What charging capacity is available to the car park.
- The number of charging units required.
- Use of solar panel.
- Whether charging points would be AC or DC.
- Payment by customers for parking.

In response Mr Olgeirsson explained that solar panels would not be feasible to top up electricity supply.

He further advised that it was possible to set the charging rate higher to include the charge for the parking space.

He advised that working with the Clerk, he would be able to address the issues of capacity.

#### Actions

The Clerk to write a letter of Authority to allow Mr Olgeirsson to talk to the network provider.

The Clerk and Mr Olgeirsson to establish the maximum charging points required, the speed best suited and what type of charging points can be used AC or DC.

## 6. Financial Quarter Review

The Clerk gave a strategic overview on the Income & Expenditure for the first quarter. The Panel discussed the need to look at Income & Expenditure strategically.

#### Action

For the report to include a percentage of the actual spend/income against the budget in the future.

## **7. 7 Year Capital Programme**

The Panel considered the 7 Year Plan and asked the Clerk to organise the table on order of significance need and projects started.

The Panel also requested detail on S106 monies and Community Infrastructure Levy to support future projects.

### **Action**

The Clerk to revise the 7 Year Plan in order of priority and bring back to the next F&S meeting.

## **8. Staff Consultation**

It was noted that the Panel lead for F&S & HR would now meet with the Clerk to consider future staffing options to cover the Councils services during the summer months.

The Meeting Closed at 12.22pm.