



Sleaford Town Council
Finance & Strategy Panel
Notes and Report of Meeting – 22nd April
10.30am – 12.30am

Panel Members present:

Councillor Anthony Brand (Lead)
Councillor David Suiter
Councillor Tarek Hayat
Councillor Ken Fernandes
Councillor Stephen Shanahan-Kluth (11.05am)

Meeting supported by the Clerk and Administration Officer (LS)

1. Apologies

Apologies were received from Councillors Paul Edwards-Shea, Linda Lowndes and Stephen Shanahan-Kluth to attend after 11am

2. Welcome by Panel Lead

The Panel Lead welcomed the Panel members, and explained the main purpose of the meeting was to hand over in an orderly fashion to the new Panel at the AGM. This would include a review of projected Capital Expenditure including an update on the Tractor Shed.

3. Notes from the last meeting on 09th January 2020

Noted

4. Eastgate Car Park Resurfacing project

The Clerk presented a detailed report which provided a brief introduction together with current progress on the project which had stood still for 2020 due to Covid. The Clerk explained that a number of documents were yet to be received by the consultant. It was also explained that whilst the original layout included the electrical charging points, there was no longer a provider for these, as the company originally in agreement to arrange this were no longer trading. The Clerk said the proposed timetable by the consultant was not manageable for the works to be carried out in 2021. The Panel discussed future proofing the car park with consideration to the following: -

- Electrical Charging Points
- Number and Location of Parking Permits
- Neighbouring Agreement to be pursued
- Replacement elsewhere of the proposed removed trees
- Procurement process for Tenders

Action

The Clerk to obtain copies of all documents from the consultant

The Clerk to contact the business where spaces 1/9 are to confirm their interest in leasing spaces.

Recommendation to Council:

That the Clerk contact Procurement Lincolnshire to undertake the tendering process on behalf of STC.

Vote: Unanimous.

That having discussed the project at length, and in light of the current circumstances, the proposed layout (attached as appendix to Notes) be approved as the most appropriate way forward.

Vote: 4: For 1: Against

5. Review Capital Expenditure

The Clerk gave an overview of the current financial position and the Capital Reserves available. It was noted that a number of projects had now achieved adequate funding to progress. It was also noted that if priorities changed balances could be moved from one project to another if required.

The Panel discussed the following projects: -

Tractor Shed Accommodation – it was noted that more information was required in relation to expectation of activities carried out in the accommodation to ensure any financial commitment was meaningful.

Access Road from Millfield Terrace to Cemetery – It was noted that land ownership was queried in relation to a footpath, before this project could go ahead.

Boston Road Layby – It was noted that the development of this area required consideration. It was in a poor condition and only part owned by Sleaford Town Council.

Phase 2 of Town Hall Refurbishment – It was noted that sufficient funds were available to continue with the work and this should be undertaken quickly to enable the Town Hall to be a more flexible space for the community to use. The Panel agreed to go ahead with phase 2 of the Town Hall.

Action

The Clerk to go out to tender for the works to be carried out in phase 2 of the Town Hall Refurbishment.

Recommendation to Council:

The Clerk be instructed to go out to Tender for Phase 2 of the Town Hall Refurbishment and report quotes back to Council.

Vote: Unanimous.

6. Allocation of Surplus from Budget 2020-2021

The Clerk explained that although the Financial Year was not yet completed ~~but~~ there would be an expected £53K unallocated from 2020/21 which can fill budget lines 2021/2020.

Recommendation to Council:

The Clerk to re-instate budget lines from underspend.

Vote: Unanimous.

7. Staff Consultation

Noted

The Meeting closed at 12.30pm