



Sleaford Town Council  
Finance & Strategy Panel  
Notes and Report of Meeting – 13<sup>th</sup> June 2019  
10am – 11.50am

Panel Members present:

Councillor Anthony Brand (Lead)  
Councillor Ken Fernandes  
Councillor Tarek Hayat  
Councillor Linda Lowndes  
Councillor Paul Edward-Shea  
Councillor David Suiter

Meeting supported by the Clerk.

**1. Apologies**

Apologies were received from Councillor S Shanahan-Kluth.

**2. Election of Panel Lead**

Both Councillor Brand and Councillor Hayat were nominated for Panel Lead. A vote was taken which had an equal number.

Following which a random selection was made with paper and Councillor Brand was duly appointed as Panel Lead.

**3. Welcome by Lead**

Councillor Brand welcomed everyone to the panel meeting, the first of the new administration.

**4. Notes from the last meeting on 18<sup>th</sup> April 2019**

The Clerk provided a brief overview of the recommendations previously made and the notes of the last meeting were noted.

**5. Terms of Reference**

The Panel noted the terms of reference which had been approved by Council.

**6. Strategic Plan 2019-20**

The Panel considered the Strategic Plan and the following action was agreed: -

- Councillor Suiter would produce a draft statement in relation to meeting local need.
- Clerk would provide previously circulated information in relation to meeting local need.

- Clerk to follow up on parking data and the ability to input registration numbers in car parking machines.

It was noted that there was a commitment in place to develop a Neighbourhood Plan for Sleaford and Kirkby La Thorpe, however, the Panel were advised that work on this had been delayed due to present capacity challenges.

- The Panel requested that assistance should be sought to continue with the Neighbourhood Plan.
- Clerk to check progress of Independent Remuneration Panel in relation to the Chairman's Allowance.

*(Cllr Hayat left the meeting at 10.45am and returned at 10.55am)*

- The Panel discussed the website and noted that this should be progressed as soon as possible, and the priority should be changed to 1.

*(Cllr Lowndes left the room at 10.55am and returned at 11.02am)*

## **7. Budget Report, 3 Year Budget Review and 7 Year Programme**

The Panel discussed the information and provided and agreed that a report on the Capital Budget be presented to the next meeting of the panel for consideration.

## **8. Update report on the Cemetery and to include the option of Galley Hill Haulage Way**

The Panel considered the report and concluded that an onsite visit would be appropriate to look at the building and the driveway.

Further action was discussed as follows: -

- Clerk to obtain an assessment of possible 'underpinning' of building
- That the owner of the parked vehicle on the driveway be contacted to request removal of the vehicle.
- A site visit for the cemetery be arranged for the Panel.

There was a discussion in relation to green space around the town and new developments. It was suggested that a meeting be arranged with a Principal Planning Officer at North Kesteven District Council together with the Panel Lead to look further at section 106 commitments.

## **9. Chairman's Allowance**

The Clerk provided an update to the Panel and action was detailed at minute number 6 above.

#### **10. Future Agenda Items**

- Strategic items for other panels
- Capital Budget and Programme
- Neighbourhood Plan Update
- Indication of PWLB repayments on borrowing of £100,000 over 5/10/20/25 years.

#### **11. Future Meeting Dates**

The Panel agreed the future meeting dates. It was confirmed that the next meeting for the Panel would take place on Thursday 25<sup>th</sup> July 2019 at 10am.

The Meeting Closed at 11.50am.