



Sleaford Town Council

Notes of the Finance & Strategy Panel Meeting held on Thursday 3rd March 2022 at 10:30am, at the Town Hall

Panel Members Present:

Cllr D Suiter

Cllr S Shanahan-Kluth

Cllr M Smith

Officer: Deputy Clerk and Administration Officer (LS)

Non Panel Members Present:

Cllr Oates (left the meeting at 11.45am)

Please note the Audio Recording from this meeting is available on the Town Council's Website.

1. **Panel Leads Welcome**
In the absence of the Cllr T Hayat, Cllr D Suiter took the role of Panel Lead.
Vote: Unanimous.
2. **Apologies for Absence:** To be noted by the Finance and Strategy Panel
Apologies received from Cllr T Hayat – Panel Lead and
Cllr M Shanahan-Kluth
3. **Minutes: Notes from the meetings held on 27th January 2022 and 9th February 2022.**
Both sets of notes were noted.
4. **Risk Management:**
Cllr M Smith informed the Panel there had been no change to the report.
5. **Closed Session:** “To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters.”
Vote: Unanimous.
6. **Eastgate Car Park Resurfacing project update:**
The Deputy Clerk gave an update to the panel and highlighted some concerns:-
From the Deputy Clerk's report there are two aspects of concern:-
 - Contract compliance with the architect
 - Procurement process for the contract

Recommendation 1:-

The Deputy Clerk be authorised to obtain for the Council the necessary legal and professional advice on the car park project, with costs to come out of the Council's budget for consultancy.

Recommendation 2:-

Council to recruit an external consultant as project manager for the duration of the procurement process and beyond to contract manage the works.

Recommendation 3:-

For Council to review standing orders and financial regulations around contracting and procurement and other relevant parts of the constitution and update where necessary.

7.

7 Year Plan:

Once an RFO has been appointed they would be asked to attend the next F&S Panel meeting to discuss the connection between the Reserve Accounts and the 7 Year Plan.

8.

Public Toilet Provision:

No update had taken place since the last meeting.

9.

S106:

The Panel questioned the restrictions are around the S106 monies. The Deputy Clerk confirmed this information had been shared at a previous F&S Panel meeting.

Actions

- Possibility of a competition for the public
- Publicity on Facebook
- For Panel members to bring ideas back to the next F&S Panel meeting.

10.

Date of Next Meeting to be arranged

Panel members agreed to take the notes of the next meeting due to officer time constraints.

Meeting finished at 12 noon.