



## DECLARATION OF ACCEPTANCE OF OFFICE

I, (1) ... CARA JADE SANDY .....

having been elected to the office of (2) ... MEMBER .....

of (3) ... SLEAFORD ..... Parish / Town Council

declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

Signed .....

Date .....

7-5-19

Proper Officer of the Council .....



- (1) Insert the name of the person making the declaration
- (2) Insert 'Members' or 'Chairman' as appropriate
- (3) Insert the name of the authority of which the person making the declaration is a Member or Chairman.
- (4) Where the declaration is made before another person authorised by Section 83(3) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration (a).
  - (a) Under section 83(3) of the Local Government Act 1972, a declaration for Members or elected Mayors of a county, district or London Borough Council shall be made before two Members of the Council, its elected Mayor, its proper officer, a justice of the peace or magistrate in the United Kingdom, the Channel Isles or the Isle of Man, or a Commissioner appointed to administer oaths in the Supreme Court. A declaration for Members of parish councils shall be made before a Member or the Proper Officer of the Council.

### This declaration must be made in accordance with section 83(4) of the 1972 Act:-

- (4) A person elected to the office of chairman of a parish or community council or parish or community councillor shall—
  - (a) in the case of the chairman, at the meeting at which he is elected;
  - (b) in the case of a councillor, before or at the first meeting of the parish or community council after his election; or
  - (c) in either case if the council at that meeting so permit, before or at a later meeting fixed by the council; make in the presence of a member of the council or of the proper officer of the council and deliver to the council a declaration of acceptance of office in a form prescribed by an order made by the Secretary of State, and if he fails to do so his office shall thereupon become vacant.

Clerk to retain original  
(Member may wish to retain a copy)