



To: All Members of Sleaford Town Council.

You are hereby summoned to attend the **FULL COUNCIL MEETING** of Sleaford Town Council on **WEDNESDAY 24th March 2021 at 7.00pm** to be held electronically.

To access the meeting via Zoom please use the following link
<https://us02web.zoom.us/j/9302925924?pwd=RWxPWDFNK21hSTZnYUs1TkFCMkVMUT09>

There will be a public forum before the meeting commences for a maximum of **15 minutes** when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

If you require to access the meeting please email enquiries@sleaford.gov.uk or telephone 01529 303456

Mrs L Tidy
Clerk to the Council
18th March 2021

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1. **Chairman's Welcome**

2. **Apologies for Absence**

To receive and vote to accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting.

3. **Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations.

4. **Minutes**

- | | | |
|----|---|------|
| a. | Notes of the Council Meeting held on 24 th February 2021, to be approved as Minutes (attached) | 1-8 |
| b. | Notes of the Council Meeting held on 3 rd March 2021, to be approved as Minutes (attached) | 9-11 |

5. **Chairman's Report, if any**

6. **Planning Applications for consideration - report (attached)** 12-13

7.	Regular Finances	
a.	Payments made for retrospective approval (attached)	14
b.	Direct Debit's, Standing Orders and Regular Bill Payments for approval (attached)	15-16
c.	Bill Payments for approval (attached)	17-19
d.	Request for 2 volunteers to sign paperwork	
e.	Internal Auditor Appointment - To note the appointment of a new Internal Auditor to commence on 1 st May 2021 until 31 st April 2024.	Verbal update from the Clerk
8.	Council Business	
a.	Risk Management To consider and approve the Risk Management Register for the Council.	20-38
b.	Town Crier To consider and commit the renewal of the appointment of the Town Crier for a period of 3 years.	39-41
c.	Sleaford in Bloom To consider request for financial assistance.	42-43
d.	Greylees Speed Limit Consultation To consider the proposals to reduce the speed on the A153 and respond to the consultation.	44-45
e.	Use of Eastgate Green – use of Cherry Picker to add CCTV on Hub.	46
f.	Use of Recreation Ground Report To consider the request for the Circus to use the Recreation Ground (31 st May until 3 rd June 2021)	47-48
9.	Representatives on Outside Bodies	
a.	Sleaford Castle Heritage Group minutes held on 16 th February 2021.	49-50
b.	Neighbourhood Plan Update report from the Chairman of the NP Working Group.	51
10.	Notice of Motions in Accordance with Standing Orders Paragraph 18	
a.	Tractor Shed Accommodation That the Lead of the Finance and Strategy Panel, Deputy Town Clerk with the Services Supervisor Team Lead investigate the viability of renting a unit in Navigation Yard. To return to Council with a Report outlining costs and benefits for consideration.	52
	Proposed Councillor Brand by and seconded by Councillor Oates	



b. **Recorded Voting** 53

To amend paragraph 30 A of the Council's Constitution to read,
Any request for a recorded vote of all Councillors must be proposed, seconded and supported by two other Councillors present before the vote is taken.

Proposed by Cllr Hayat and seconded by Councillor M Shanahan-Kluth

c. **The Cut** 54

That three representatives of the Council should engage with Sleaford and District Civic Trust to establish the viability of a transfer.

Proposed by Cllr Brand and seconded by Cllr Parry

d. **Survey of Play and Exercise Equipment**

To instruct the Clerk to supply Council with a survey of play and exercise equipment owned by the Town Council, and its respective condition, in order for Council to deliver a coherent 3-year plan of how to develop the recreational areas for the benefit of the children and adults within Sleaford.

Proposed by Councillor Oates and seconded by Councillor Brand

11. **Town Clerk's report, if any**

12. **Closed Session**

"To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-"

13 **Bad Debt** 55-56

To consider the report and approve write off of bad debt.

Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 21st April 2021.