

Sleaford Town Council  
Quayside House,  
Navigation Yard  
Sleaford, Lincolnshire  
NG34 7TW



Tel: 01529 303456  
Email: [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk)  
Website: [www.sleaford.gov.uk](http://www.sleaford.gov.uk)

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the **FULL COUNCIL MEETING** of Sleaford Town Council on **WEDNESDAY 24<sup>th</sup> February 2021 at 7.00pm** to be held electronically.

To access the meeting via Zoom please use the following link  
<https://us02web.zoom.us/j/9302925924?pwd=RWxPWDFNK21hSTZnYUs1TkFCMkVMUT09>

There will be a public forum before the meeting commences for a maximum of **15 minutes** when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

**If you require to access the meeting please email [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk) or telephone 01529 303456**

Mrs L Tidy  
Clerk to the Council  
18<sup>th</sup> February 2021

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1. **Chairman's Welcome**
2. **Apologies for Absence**

To receive and vote to accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting

3. **Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations

4. **Minutes**

Notes of the Council Meeting held on 27<sup>th</sup> January 2021, to be approved as Minutes (attached) 1-8

5. **Chairman's Report**
6. **Planning**
  - a. Applications for consideration - report (attached) 9-11
  - b. 20/1196/FUL - 64 dwelling residential scheme, Handley Chase – Deed of Variation Report to follow
7. **Regular Finances**
  - a. Payments made for retrospective approval (attached) 12
  - b. Direct Debit's, Standing Orders and Regular Bill Payments for approval (attached) 13-14
  - c. Bill & Cheque Payments for approval (attached) 15-16
  - d. Request for 2 volunteers to sign paperwork
  - e. **Internal Auditor Interview** 17  
Request for up to 3 Councillors to undertake interviews with the Clerk for the position of Internal Auditor.
8. **Council Business**
  - a. **Cemetery Water Supply** 18-20  
To consider the need for additional works and quotation.
  - b. **Twining Association Request for Funding** 21-22  
To consider request for funding.
  - c. **Panels Task and Finish Group Report** 23-43  
To consider three options and vote to enable the work of Panels to continue.
  - d. **Panel Membership and Vacancies** 44  
To acknowledge membership and appoint to fill vacancies
  - e. **Appraisal Panel for Clerk** 45-46  
To note and approve changes to constitution to reflect the establishment of an Appraisal Panel for the Clerk.
  - f. **LALC Subscription and Training Membership** 47-48  
To approve payment of subscription and join the annual training scheme.
  - g. **Request to use Eastgate Green** 49  
To consider request from NCCD
9. **Town Clerk's report, if any**
10. **Closed Session**

“To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“

a. **Staff Consultation**

Report to follow

To consider proposals for summer working hours following the Staff Consultation.

**Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 31<sup>st</sup> March 2021.**