

Sleaford Town Council
Quayside House,
Navigation Yard
Sleaford, Lincolnshire
NG34 7TW



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To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 20th October 2021 at 7:00pm**

There will be a public forum before the meeting commences for a maximum of **15 minutes** when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

In the interests of public safety, members of the public, press and County Councillors are invited to access the meeting via zoom

<https://us02web.zoom.us/j/3051546049?pwd=VGdhVmprRWU5VGt3MmQvckZPNFVUdz09>

If you require to access the meeting please email enquiries@sleaford.gov.uk or telephone **01529 303456**

Sharon Stafford
Clerk to the Council
Thursday 14th October 2021

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1. **Chairman's Welcome**
2. **Apologies for Absence**
To receive and vote to accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting
3. **Declarations of Interest**
To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations
4. **Minutes**
Notes of the Council Meetings held on 15th September and 23rd September 2021, to be approved as Minutes (attached) 1-8

5.	a.	Chairman’s & Deputy Chairman’s Report - To receive a report from both the Chairman and the Deputy Chairman	9-10
6.	a.	Planning Applications for consideration - report (attached)	11-12
	b.	21/1294/FUL – Car Park 24-26 Southgate. Retrospective application in respect of continued temporary use of land for Public Pay and Display Car Park (7 year) – requested for discussion by Cllr K Fernandes	
	c.	21/1277/FUL - Sharpes Warehouse, Station Road, Sleaford Replacement of existing timber clad areas on building with matching fire retardant material	
7.		Financial Matters	
	a.	Council’s Bank Balances To note Council’s current financial position (attached)	13
	b.	Financial Transactions To consider and vote upon all financial transactions made retrospectively and pending totalling £52,605.80 (attached)	14-18
	c.	Request for 2 members to sign paperwork	
	d.	Financial Quarter Performance (End of September 2021) - To note the Council’s financial performance.	19-29
	e.	Epitaph and AdvantEDGE Online – To consider and resolve the current contract for the pursuing year at a cost of £1,147.60	30-31
	f.	Installation of Christmas Lights - To consider and resolve quotation for the installation of Christmas Lights for 2021 at a cost of £15,860	32-34
8.		Council Panels and Working Groups	
	a.	Services Panel – Notes from the meeting held on 21 st September 2021 (attached)	35-37
	b.	Finance & Strategy Panel – Notes from the meeting held on 30 th September 2021 (attached)	38-40
9.		Town Clerk’s report	
	a.	CiL Payment – To receive a verbal update	
	b.	Past Mayor Tree Fund – To receive a verbal update	
10.		Closed Session	
		“To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“	
11.		HR Panel – notes from the meeting held on 1 st October 2021 (attached)	41

Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 17th November 2021.