



To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 20<sup>th</sup> April 2022 at 7:00pm**

Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between **6.45pm** and **7:00pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

*Nicola Marshall*

Nicola Marshall  
Deputy Clerk to the Council  
12<sup>th</sup> April 2022

Page Number

1. **Chairman's Welcome**
2. **Apologies for Absence**  
To receive and **note** apologies for absence, given to the Clerk, prior to the meeting.
3. **Declarations of Interest**  
To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations
4. **Minutes**  
Notes of the Council Meeting held on 16<sup>th</sup> March 2022, to be approved as Minutes (**attached**) 1-9
5. **Chairman's & Deputy Chairman's Report** – To receive a verbal update
6. **Planning**
  - a. **Applications for consideration** - report (**attached**) 10-12
  - b. **Street Naming – Handley Chase** - Report attached 13-14
7. **Financial Matters**
  - a. **Council's Bank Balances** 15  
To note Council's current financial position

- b. **Financial Transactions** To Follow  
To consider and vote upon all financial transactions made retrospectively and pending
- c. Request for 2 members to sign paperwork
8. **Council Business**
- a. **Chairman’s Handbook & Civic Protocol** – to note final version (draft accepted as an official Council document to form part of the Constitution at FC in February 2022) (attached) 16-25
9. **Council Panels and Working Groups**
- a. Update on the Sleaford Neighbourhood Development Plan Working Group (attached) 26-34
10. **MOTIONS**
- a. **Delegated HR Committee – Motion** (attached) 35-37
11. **Temporary Proper Officer’s Report -** (attached) 38-39
12. **Deputy Town Clerk’s report** 40-41
13. **Closed Session**
- “To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“
14. **HR Panel Report and Recommendations from recent meetings**

**Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 11<sup>th</sup> May 2022.**