

Sleaford Town Council  
Quayside House,  
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To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 19th January 2022 at 7:00pm**

Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between **6.45pm** and **7:00pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

In the interests of public safety, members of the public, press and County Councillors are invited to access the meeting via zoom

<https://us02web.zoom.us/j/9302925924?pwd=RWxPWDFNK21hSTZnYU51TkFCMkVMUT09>

If you require to access the meeting please email [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk) or telephone **01529 303456**

Sharon Stafford  
Clerk to the Council  
13<sup>th</sup> January 2022

Page Number

1. **Chairman's Welcome**

2. **Apologies for Absence**

To receive and **note** apologies for absence, given to the Clerk, prior to the meeting.

3. **Declarations of Interest**

- a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Sleaford Town Councils Code of Conduct.
- b) Dispensations: To consider and grant dispensation to relevant members in accordance with Sleaford Town Councils Code of Conduct.

4. **Minutes**

Notes of the Council Meeting held on 15<sup>th</sup> December 2021, to be approved as Minutes (attached)

1-7

5. **Chairman’s & Deputy Chairman’s Report, if any**
6. **Planning**
  - a. **Applications for consideration** - report (attached) 8-9
7. **Financial Matters**
  - a. **Council’s Bank Balances** 10  
To note Council’s current financial position (attached)
  - b. **Financial Transactions** 11-15  
To consider and vote upon all financial transactions made retrospectively and pending totalling £61,979.19 (attached)
  - c. Request for 2 members to sign paperwork
  - d. Notes of Extraordinary Finance & Strategy Panel Meeting held 10/01/2022 (attached) 16-19
  - e. **Proposed Budget – Recommendation to Council:** To approve the proposed budget of £725,100.26, an increase of £34,445.11.
  - f. **Precept Request – Recommendation to Council:** The Precept Requirement upon the Billing Authority (being North Kesteven District Council) of £725,100.26 (seven hundred and twenty-five thousand, one hundred pounds and twenty six pence) be requested.
  - g. **Upgrade of computer equipment** – To consider and resolve to purchase x 5 desktop computers for STC officers at a cost of £940.00 each (Total £4,700.00) – report (attached) 20
8. **Council Business**
  - a. **Sleaford Festival** – Request to use Town Council Sites report (attached) 21-25
9. **MOTION**
  - a. **Effective Councillor Accessibility to Council Information** 26-27  
“To replace the Councillors ipads or other digital devices and introduce a “Councillor’s Digital Device Policy”  
  
Proposed by Cllr B Allan and seconded by Cllr D Suiter.
10. **Town Clerk’s report**
  - a. Report (attached) 28
11. **Closed Session**  
“To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“

12. **HR Panel**

- a. Notes and Recommendations from meeting held on 11<sup>th</sup> 29-30  
January 2022

**Thank you for your attendance, the next scheduled Council meeting  
will be held on Wednesday 16<sup>th</sup> February 2022.**