



To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 17th August 2022** at **7:00pm**

Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between **6.45pm** and **7:00pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

During the public forum there will be a short presentation from Lincolnshire Fire and Rescue.

Nicola Marshall

Deputy Clerk to the Council
10th August 2022

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1. **Chairman's Welcome**
2. **Apologies for Absence**
To receive and **note** apologies for absence, given to the Clerk, prior to the meeting.
3. **Declarations of Interest**
To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations
4. **Minutes**
 - a. **Notes of the Extraordinary Council Meeting held on 13th July 2022**, to be approved as Minutes (attached) 1-4
 - b. **Notes of the Council Meeting held on 20th July 2022**, to be approved as Minutes (attached) 5-14
5.
 - a. **Chairman's & Deputy Chairman's Report** To Follow
 - b. **Temporary Proper Officer's Report** (Chairman) To Follow
6. **Deputy Town Clerk's Report** – To note report (attached) 15

7.	Planning	
	a. Applications for consideration - report (attached)	16-18
	Financial Matters	
8.	a. Council's Bank Balances	19
	To note Council's current financial position	
	b. Financial Transactions	20-25
	To consider and vote upon all financial transactions made retrospectively and pending totalling £89,041.90 (attached)	
	c. Request for 2 members to sign paperwork	
	d. Finance Report & Quarterly Budget Review from Temporary RFO – To note report (attached)	26-29
	e. Review of Earmarked Reserves – to consider and vote upon changes to Earmarked Reserves and associated internal bank transfers (attached)	30-33
9.	Council Business	
	a. Councillor's absence – to consider report (attached)	34
	b. Establishing a Human Resource Committee – to consider report and recommendations (attached)	35
	c. Use of the Town Hall as a Polling Station – to note report (attached)	36
	d. Panel Meetings – to consider report (attached)	37
	e. Town Hall Reception – to consider report and quote for work to comply with security and fire risk (attached)	38-41
	f. Town Hall Remedial Building Works – to consider report and quote for work (attached)	42-45
	g. First Aid Cover for Christmas Market – to consider report and proposal for a donation to St John's Ambulance (attached)	46
	h. Eastgate Car Park – to consider report and recommendations on procurement project (attached)	47-51
	i. Sleaford Neighbourhood Development Plan – Draft Engagement Report - for consideration and signing off (attached)	52-86
	j. Hire of Boston Road Recreation Ground – to consider request for a family fun fair from Monday 26th September to Saturday 1st October 2022 (attached)	87
	k. Hire of Boston Road Recreation Ground – to consider request for two family fun days on Monday 10th April and Saturday 12th August 2023 (attached)	88

- 10. Council Panels and Working Groups**
 - a. S106 and CIL Task and Finish Group** – Verbal report from Chair of Group

 - b. Internal Audit Task and Finish Group** - Verbal report from Chair of Group

- 11. Closed Session**

“To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“

- 12. HR Panel Meetings 1st August 2022** – to note and consider recommendations

Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 21st September 2022.