



To: All Services Panel Members

The next Meeting of the Services Panel will take place **Friday 16th April 2021 at 2.00pm** to be held electronically.

To access the meeting via Zoom please use the following link

<https://us02web.zoom.us/j/9302925924?pwd=RWxPWDFNK21hSTZnYUs1TkFCMkVMUT09>

Mrs L Tidy
Clerk to the Council
7th April 2021

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1. **Chairman's Welcome**
2. **Apologies for Absence**

To receive and vote to accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting
3. **Minutes** - Notes from last meeting held on 17th March 2020 (attached) 1-2
4. **Services Panel Terms of Reference**
 - a. To refresh members of the remit of this Panel (attached) 3-4
5. **Service Panel Work Plan**
 - a. To refresh member of the work plan (attached) 5-6
 - b. From the services listed on the work plan, to discuss, agree and prioritise the areas of the work the panel wishes to focus on.
6. **Trim Trail** - To revisit Trim Trail options.
7. **Consider options for grass cutting machinery.**
8. **Eastgate Green Maintenance – trees, riverside etc**
9. Brief list of service team responsibilities (attached) to remind Panel of Council's areas of responsibility: ie toilets, cemetery, inspection of play area equipment. 7