

Sleaford Town Council  
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To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 15<sup>th</sup> September 2021 at 7:00pm**

There will be a public forum before the meeting commences for a maximum of **15 minutes** when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

In the interests of public safety, members of the public, press and County Councillors are invited to access the meeting via zoom

<https://us02web.zoom.us/j/9302925924?pwd=RWxPWDFNK21hSTZnYUs1TkFCMkVMUT09>

If you require to access the meeting please email [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk) or telephone **01529 303456**

Lisa Tidy  
Clerk to the Council  
9<sup>th</sup> September 2021

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1. **Chairman's Welcome**

2. **Apologies for Absence**

To receive and vote to accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting

3. **Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations

4. **Minutes**

- |    |   |           |
|----|---|-----------|
| a. | Notes of the Council Meeting held on 18 <sup>th</sup> August 2021, to be approved as Minutes (attached) | 1-8       |
| b. | Notes of the Extraordinary Council Meeting held on 8 <sup>th</sup> September, to be approved as Minutes | To Follow |

5.	<b>Chairman’s Report</b> (attached)	9
6.	<b>Planning Applications for consideration – report</b> (attached)	10-11
7.	<b>Regular Finances</b>	
a.	<b>Council’s Bank Balances</b> To note Council’s current financial position (attached)	12
b.	<b>Financial Transactions</b> To consider and vote upon all financial transactions made retrospectively and pending totalling £53,890.43 (attached)	13-18
c.	Request for 2 volunteers to sign paperwork	
d.	<b>Draft Budget Preparations for 2022-23</b> To present and review the base operational budget for 2022/23 to deliver the Council’s planned service levels. To propose any changes for future consideration.	To Follow
8.	<b>Council Business</b>	
a.	<b>Contaminated ground at Sleaford Cemetery – Management of Asbestos.</b> To consider the report and instruct the Clerk accordingly.	To Follow
b.	<b>Report from Tree Strategy Working Group</b> To consider the report of the Tree Strategy Working Group and vote upon their recommendations. (attached)	19-32
c.	<b>Problems reported with Trees on STC’s Owned Land</b> To review the problems in line with proposed strategy and instruct the Clerk accordingly.	To Follow
d.	<b>Personnel Committee Terms of Reference</b> To consider and accept the Personnel Committee Terms of Reference. (attached)	33-34
9.	<b>Council Panels and Working Groups</b>	
a.	Sleaford Neighbourhood Plan Working Group – 27th August (attached)	35-37
b.	Christmas Market Group – 6th September	38-39
c.	Culture Events and Markets Panel – 7th September	To Follow
10.	<b>Town Clerk’s report</b>	To Follow
11.	<b>Closed Session</b> To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-	
a.	<b>HR Panel – 26<sup>th</sup> August and 7<sup>th</sup> September</b>	40-43

**Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 20<sup>th</sup> October 2021.**