

Sleaford Town Council
Quayside House,
Navigation Yard
Sleaford, Lincolnshire
NG34 7TW



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To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 11th May 2022 at 7:30pm**

Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between **7:30pm** and **7:45pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period. The Public Authority updates from Lincolnshire County Council and North Kesteven District Council will also be provided in this forum.

Nicola Marshall

Nicola Marshall
Deputy Clerk to the Council
4th May 2022

Page Number

1. **Welcome from outgoing Chairman / Mayor**
2. **Nominations for, and election of, Chairman/Mayor for Sleaford for the civic year 2022/2023**
3. **Presentation of Past Year's Mayor's Badge** – To be presented by Chairman/Mayor for Sleaford for the civic year 2021/2022
4. **Nominations for, and election of, Vice Chairman/Deputy Mayor of Sleaford for the civic year 2022/2023**
5. **Apologies for Absence**
To receive and **note** apologies for absence, given to the Clerk, prior to the meeting.
6. **Declarations of Interest**
To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations
7. **Minutes**
Notes of the Council Meeting held on 20th April 2022, to be approved as Minutes (attached)

1-9

Planning

8. a. **Applications for consideration** - report (attached) 10-11
- b. **Street Naming** – 21/1068 Handley Chase – report (attached) 12

Financial Matters

9. a. **Council's Bank Balances** 13
To note Council's current financial position
- b. **Financial Transactions** 14-18
To consider and vote upon all financial transactions made retrospectively and pending totalling £43,518.00 (attached)
- c. Request for 2 members to sign paperwork
- d. **Citizens Advice** – Request for financial support (attached) 19-20
- e. **Twinning** – Request for financial support (attached) 21-23
10. **Motion** 24
“HR Panel Membership – to increase the number of members”
Proposer: Cllr D Suiter. Seconder: Cllr R Oates. (attached)

Council Business

11. a. **To approve and adopt all Chapters of the Constitution from Chapters 1 to 33 which can be viewed by the following link**
<https://www.sleaford.gov.uk/policies.html>
- b. **Meeting date cancellation – Council Finance Meeting 18th May 2022** To consider and approve to conduct the business of the annual Finance meeting at a future Full Council meeting, date to be set (attached) 25
- c. **Timetable of all Meetings** – To approve a meeting schedule for the Council Meetings for 2022/2023 (attached) 26-27
- d. **Appointment to Panels** – To appoint and approve Panel Membership for 2022/2023 (previously circulated).
- e. **Appointment to Outside Bodies** – To appoint and approve Council Representatives for 2022/2023 (previously circulated)

- f. **War Memorial** – To consider recommendation re quotes (attached) 28-29
- g. **Bristol Water Fountain** – To consider recommendation on confirming cleaning arrangements (attached) 30
- 12. **Temporary Proper Officer’s Report** (attached) 31
- 13. **Deputy Town Clerk’s Report** (attached) 32
- 14. **Closed Session**

“To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-“
- 15. **HR**
 - a. **Proposal for Cover for Services Team Leader**
 - b. **Recruitment of Temporary RFO – update from HR Panel Lead**

Thank you for your attendance, the next scheduled Council meeting will be held on Wednesday 15th June 2022.