

Sleaford Town Council
Quayside House,
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Sleaford, Lincolnshire
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To: Cllr L Edwards-Shea, Cllr Fernandes, Cllr Oates, Cllr Offer, Cllr Parry, Cllr Smith, Cllr Suiter and Cllr Thomas. Any other Sleaford Town Council Members are welcome to attend.

The next Meeting of the **2021-22 Internal Audit Report Task & Finish Group** will take place on **Tuesday 6th September 2022 at 10:00am**, in the Town Hall, Quayside House, Navigation Yard, Sleaford

A handwritten signature in cursive script that reads 'Linda Edwards-Shea'.

Councillor L Edwards-Shea
2021-22 Internal Audit Report Task & Finish Group Lead
31st August 2022

1. **Welcome**
2. **Apologies for Absence**
3. **Review of the Notes from the first meeting held on 19th August 2022**
4. **Outstanding Actions from the last meeting**
5. **Risk Register – Initial review ahead of Full Council meeting in October 2022**
6. **Any Other Business**
7. **Date of the next meeting**