

# Sleaford Town Council

## CONSTITUTION

### Chapter 2

### How the Council is organised

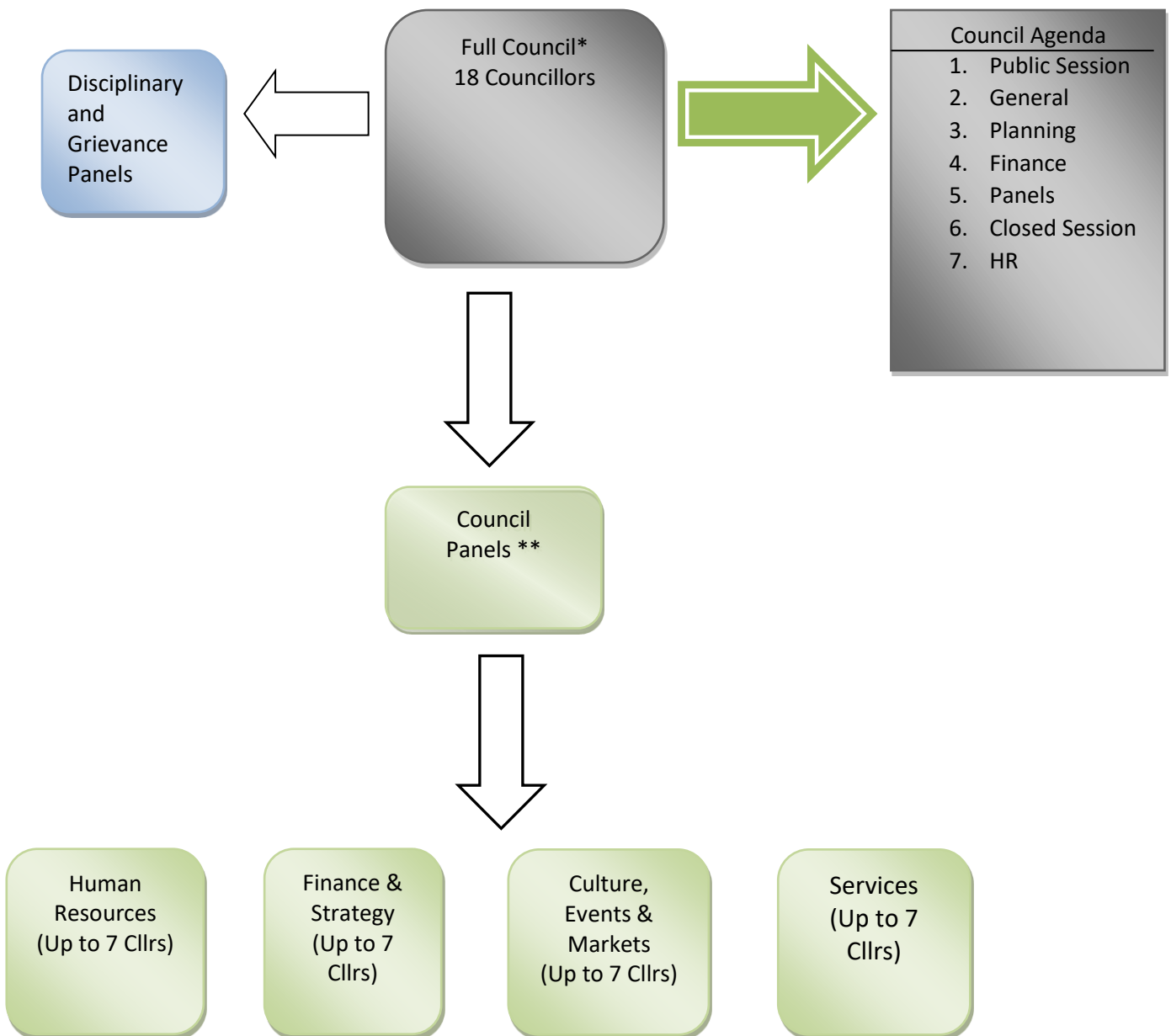


The Town Hall  
Quayside House  
Navigation Yard  
Sleaford  
Lincolnshire NG34 7TW

Tel: 01529 303456  
E-Mail: [enquiries@sleaford.gov.uk](mailto:enquiries@sleaford.gov.uk)

Adopted: Council Meeting 15<sup>th</sup> May 2019  
Re-adopted: FC 11<sup>th</sup> May 2022

## Sleaford Town Council - Organisational Structure



\* The Council will meet every month unless adjustments are required for bank holidays or Statutory requirements relating to financial matters.

\*\* Council Panels consist of Councillors elected at the Annual Meeting who undertake tasks set by Council and make a report/recommendation to Council for decision in the required timescale.

A Clerk's Support Team will oversee the Clerk. This will consist of the Chairman, HR Panel Lead and one other selected Councillor.