

Sleaford Town Council

CONSTITUTION

Chapter 32

Street Naming Policy



Adopted: Council Meeting 21st July 2021
Re-adopted: FC 11th May 2022

Version 1

STREET NAMING POLICY

The purpose of this policy is to enable Sleaford Town Council to operate the street naming function effectively and efficiently. To lay out procedure and performance standards in accordance with the Town Improvement Clauses Act 1847 Section 17 and The Public Health Act Section 18 and 19.

This Policy is in line with Street Naming legislation and North Kesteven District Council's Street Naming Policy.

Procedure

A person who creates a new street has the right to name that street (S17 of the Public Health Act 1925). They are required to give notice to the Council of the proposed street name, and the Council has one month in which to object.

Street naming can only be provided where Planning Permission has been granted and either a valid Building Regulation submission or Initial notice has been received by North Kesteven District Council.

Once the application is registered North Kesteven District Council will provide a letter of acknowledgement and initial objection to any name suggested (with the caveat subject to it being approved through the consultation process) and confirm to the applicant that Sleaford Town Council will undertake the consultation process. This letter will be copied to Sleaford Town Council's Town Clerk.

Once Sleaford Town Council receive the acknowledgment letter they will carry out the consultation process to the point of agreeing street naming. Please note: In the event of the applicant and Sleaford Town Council not being able to reach an agreement on street naming, Sleaford Town Council must uphold the objection. The applicant has the right to appeal to the Magistrates Court against the objection.

Once Sleaford Town Council have agreed the naming they will provide written confirmation of the street naming decision to North Kesteven District Council.

Policy Guidelines

The following policy guidelines have been established and followed over many years, however, it must be acknowledged that they are only guidelines.

- New street names should not duplicate any similar name already in use in the parish or neighbouring authority. A variation in the terminal word, i.e. 'street', 'road', 'avenue', etc. will not be accepted as sufficient reason to duplicate a name.
- Street names should not be difficult to pronounce or awkward to spell. In general, words of more than three syllables should be avoided and this precludes the use of two words except in special cases.
- Street names should avoid having two phonetically similar names within a postal area and, if possible, within a Parish, e.g. North Road and North Close or Churchill Road and Birch Hill Road.
- Street naming should be representative and link to the town of Sleaford or specifically the area.

- Subsidiary names (e.g. a row of buildings within an already named road being called '..... Terrace') should not be used.

All new street names should end with one of the following suffixes: -

- i. Street for any road
- ii. Road for major roads
- iii. Way
- iv. Road
- v. Avenue
- vi. Drive for residential roads
- vii. Grove
- viii. Lane
- ix. Gardens (subject to there being no confusion with any local open space)
- x. Place
- xi. Court for cul-de-sac or similar roads
- xii. Crescent for a crescent shaped road
- xiii. Close for a cul-de-sac only
- xiv. Square for a square only
- xv. Hill for a hillside road only
- xvi. Circus for a large roundabout
- xvii. Terrace for a terrace of houses (provided it is not a subsidiary name)
- xviii. Vale
- xix. Rise