



Sleaford Town Council
Approved Minutes from the S.106 & CIL Task & Finish Group,
held in the Council Chamber on **7th September 2022** from 10:52 to 12:02

Members present:	
Cllr P. Edwards-Shea, Gp Lead Cllr L. Edwards-Shea	Cllr D. Suiter
Supported by RFO, M Free	

The start of the Meeting was delayed due to not being quorate. The Gp Lead thanked everyone for attending and opened the Meeting at 10.52am.

1. Apologies for Absence

Apologies were received and accepted from Cllrs Fernandes, Offer, Ad. and Al. Snookes. Cllr Oates had resigned from the Group due to other commitments.

2. To approve Notes of last Meeting

The DRAFT Notes for 24th August 2022 were **unanimously approved** as a true record of the Working Group Meeting. Gp Lead signed the file copy.

3. Feedback and Project Updates from Site Visits

Site visits to the Castlefield Site and the George Street and Woodside Play Areas had been carried out on 30 August; the Services Team Ldr and RFO were also in attendance. Everyone present stated that they had been very useful, especially the direct feedback from the children and their accompanying adults who were at the play areas. There was support for the current ideas: climbing equipment, new/replacement swings, sunken trampoline, goal posts, equipment for wider age range and abilities, more bins and benches/picnic tables; plus, a new suggestion of a community garden.

The visits highlighted some priority works for FC: uneven entrance to Castlefield site and George Street; existing footpath across the George Street Play Area cracked and uneven (recent hot weather had caused the footpath to bulge and crack); encroachment onto Woodside from neighbouring properties.

Any plans for additional equipment and another footpath at George Street would need to factor in the sloping and uneven ground.

Confirmation of ownership, access requirements, and maintenance responsibilities for the site boundaries, passageways, entrances, and the Air Ambulance, was still required.

If approved by FC, some projects (e.g., additional bins and seating), could be quickly implemented.

The Capital Expenditure Projects & Ideas (Annex A) and the (Future Possible Capital Expenditure Projects (Annex B) were reviewed.

Actions:

H&S issues to be passed to FC. **Gp Lead.**

Annexes (project Lists) to be updated. **RFO.**

Ongoing:

Confirmation of Castlefield site permitted works and area measurements. **LE-S.**

George Street boundary ownership. **MO.**

4. Community Engagement and Consultation

Gp Lead had produced and circulated a flyer to invite neighbouring residents to comment on the type of play equipment proposed for George Street; a flyer to seek input from residents in the vicinity of the other play areas was also discussed.

Wording, size, thickness and required quantity of flyer were discussed.

Actions:

Flyer design to be updated and draft for Woodside produced. **Gp Lead.**

5. Agree Recommendations to Full Council

Two formal recommendations to FC were agreed:

- a. Delegated authority to spend up to £500+VAT on the purchase of flyers and advertising to seek comments and feedback from neighbouring residents on the proposed improvements at the George Street and Woodside play areas.
- b. Purchase of 6 additional litter bins of the same style and design of the existing Council bins (3 for George St, 2 for Woodside, and 1 for Castlefield). Approx. £400+VAT each

6. Date & Items for next Meeting

Date next Meeting: **Wednesday 5th October at 10:00** in the Town Hall. **RFO** to book room.

Agenda items: Confirm flyer delivery; Allocate remaining projects; Review boundary ownership; Project costing.

Written by: RFO

Date: 18/09/2022

Approved date: 05/10/2022

Signed: Gp Lead; file copy signed