



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the **Extraordinary Full Council Meeting** of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 13th July 2022 at 7:00pm**. This meeting has been called by the Chairman in accordance with paragraph 3.a) of Sleaford Town Council's Standing Orders.

Prior to the official start of the meeting, a Public Forum of not more than 15 minutes will be held if required. The public may address the Council between **6.45pm** and **7:00pm** on current matters, or issues which may become future agenda items and your attendance is also requested during this period.

Councillor L Edwards-Shea
Chairman
6th July 2022

Agenda

1. **Chairman's Welcome**
2. **Apologies for Absence** – To receive and **note** apologies where valid reasons for absence have been given to the Deputy Clerk or Temporary Proper Officer, prior to the meeting.
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations
4. **Brought Forward Balances** – To Review and Approve the balances and financial statements brought forward to start of financial year 2021/22 (1 April 2021) and any adjustments.
5. **Financial Statements for Year End 31 March 2022** – To approve the financial statements, VAT, S.137 expenditure and year end balances for financial year 2021/22.
6. **Asset Register** – To update and approve the Asset Register to 31 March 2022 (including write-offs, in-year disposals and purchases).
7. **Annual Internal Audit Report** – To receive and respond to the Internal Auditor's Annual Report for financial year 2021/22.
8. **Annual Governance and Accountability Return part 3 for Financial Year 2021/22**
 - a. To approve the responses and comments to the Annual Governance Statements at Section 1 of the AGAR 2021/22.
 - b. To approve the figures stated in the Accounting Statements at Section 2 of the AGAR for 2021/22 and the requested supporting documents.
 - c. To approve the dates for the Notice of Electors Rights to inspect the accounts.

Thank you for your attendance