

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date: 21/06/2022

	£	£
Balances as per bank statements as at 31/3/22:		
HSBC Current Account (General Fund)	14,532.20	
HSBC General Reserve Account	280,650.79	
HSBC Capital Programme	1,019,183.99	
HSBC Dickinson Legacy Account	21,266.79	
	<hr/>	1,335,633.77
Petty cash float (if applicable)		250.00
Less: any unrepresented cheques as at 31/3/21 (enter these as negative numbers)	-	
	<hr/>	-
Add: any un-banked cash as at 31/3/21		
	<hr/>	-
Net balances as at 31/3/22 (Box 8)		<hr/> <hr/> 1,335,883.77