



The Town Hall, Quayside House, Navigation Yard,
Sleaford, Lincs, NG34 7TW

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Mrs Sharon Stafford - Clerk to the Council

To: All Finance and Strategy Panel Members

A meeting of the **Finance and Strategy Panel** has been called to discuss the budget prior to the Council meeting. The meeting of the Finance and Strategy Panel will take place on **Thursday 11th November 2021 at 10.30am** and will be held via Zoom.

The meeting can be accessed by clicking on the following link

<https://us02web.zoom.us/j/3051546049?pwd=VGdhVmprRWU5VGt3MmQvckZPNFVUdz09>

or using the following when logging in via the Zoom app to join the meeting: -

Meeting ID: 305 154 6049

Passcode: 751911

Sharon Stafford
Clerk to Sleaford Town Council
5th November 2021

AGENDA

1. **To nominate a chairman for this meeting**
2. **Chairman's Welcome**
3. **Apologies for absence**
4. **Notes from the last meeting held on 30th September 2021:** To note minutes which had already been presented to Full Council on 20th October 2021.
5. **Draft Budget Preparations for 2022-2023:** To receive feedback following circulation of draft budget documents for 2022/2023 at the September meeting (to be circulated separately).
6. **Risk Management:** To consider and review the Risk Management Register **attached**.
7. **Fire Risk Assessment:** To consider outstanding actions on FRA for the town hall and tractor shed, reports **attached**

8. **Internal Auditor:** To consider the internal auditors report **attached**
9. **Financial Regulations:** To consider proposed changes to Financial Regulations Chapter 4 - last revised 12th May 2021 (to be circulated separately).
10. **Eastgate Car Park Resurfacing project update:** To review project so far, including signage, revised plan and electric charging points.
11. **Public Toilet Provision:** To consider public toilet provision within the town.
12. **Society of Local Council Clerk (SLCC):** To consider membership of SLCC at a cost of £337.00 per year **attached**.
13. **Closed Session:** “To resolve and vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters.”
14. **Possible land purchase:** To receive feedback from Councillors and progress any suitable leads.
15. **Staffing matters:** To consider salary scale of services team leader (to be circulated separately).
16. **Date of Next Meeting:** 27th January 2022